THE PRISONER FUNDER
Directory 2008

June Update

Produced by The Hardman Trust
In association with the Prisoner Funder Forum
& sponsored by The Bromley Trust
To access the directory online
visit www.hardmantrust.org.uk and click on ‘prisoner funder’.

Design by barbed barbed@howardleague.org
Barbed is a social enterprise run by the Howard League for Penal Reform
inside HMP Coldingley
COMMENTS ON THE FIRST EDITION OF THIS DIRECTORY

I am pleased to e-mail you feedback on the new Prisoner Funder Directory produced by the Hardman Trust. I am often asked by prisoners for information on funding and so am grateful to receive this document. The presentation of the document is clear and concise, making it user friendly to prisoners. It has been designed as a useful working document. I have since discovered that it is also available as a PDF file on the Bromley Trust web site, which is very useful. I have found that publications often go missing and this is an effective way of replacement.

I hope that this is not a one off and would appreciate regular updated editions. Many thanks again

I have recently viewed the Prisoner Funder Directory and wanted to say what an excellent resource I think it is. Congratulations again on your directory.

Thanks for our copy of the Prisoner Funder Directory. It is an excellent reference document and you must be very pleased with it.

It looks terrific ...its going to be just so useful.

I have looked at the Directory and have to say I’m very glad I did. This will prove itself to be an absolutely invaluable resource. The information provided is at the right level - enough to know whether or not it would be suitable to apply to, but not so much that you’re overwhelmed by the content. I especially like the fact that I can see in the first paragraph whether or not it would be suitable for my clients, i.e., you don’t have to read lots and get your hopes up only to find out the client lives in the wrong County!

I imagine I will be referring to the directory a lot, as I don’t know of anywhere else I would be able to locate such information so quickly and easily.

I have tracked down a copy of your directory and I am impressed by it’s comprehensive nature. I have been able to use it to good effect for a prisoner who is mature in years and desperately wishes to make a go of running his own business when he is released. It also saved me a lot of time surfing the internet searching for funding!

Thank you for the copy of the Prisoner Funder Directory sent to me recently. I would appreciate additional copies for the [prison] library and other areas if this is possible.
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ACKNOWLEDGEMENTS

Once again the production and distribution of the prisoner funder directory has been made possible largely as a result of the generous advice and help that has been freely given by many people. I would like to thank Teresa Elwes and the Trustees of the Bromley Trust who have again sponsored the publication, Jacquie Rinaldi and Jim McKinnon of the Hardman Trust who have scrutinised its content and made suggestions for its improvement, Andrew, a prisoner who is in the process of designing the new prisoner funder directory database, Maureen, a prisoner who helped provide the new section on money matters for prisoners. Maureen and her colleagues working within HMP East Sutton Park’s innovative peer support project ‘Vision’ also played a role in checking the content for relevance. Also thanks to Kevin, a prisoner who wrote in describing his views on finding funding as a prisoner for educational projects. Thanks too should go to the Governors of HMPs Erlestoke and East Sutton Park for giving their permission for prisoner involvement in this project and to Maureen Stringer, at HMP Ashwell, who during the drafting stage, shared her perspective as a Head of Learning and Skills.

I am also grateful to HMPS Internal Communications for ensuring the directory is made easily available to all Governors and Heads of Resettlement and to Philip McDonough for his help in getting the directory onto the National Probation Service Intranet. Many thanks too to Fr John Stokes, R C Chaplain of HMPs Parkhurst, Albany and Camphill, The Prisoners’ Education Trust, Startup and The R L Glasspool Charity Trust for reviewing the draft prior to publication and for making several very helpful suggestions and for helpful comments and pointers provided by members of the Prisoner Funder Forum. The presentation and layout has much improved and this is largely due to the prisoners and staff working for the Howard League for Penal Reform and HMP Coldingley sponsored design workshop, ‘Barbed’.
The Bromley Trust - In 1989 Toby Bromley set up the Bromley Trust which he termed ‘the most important work of my life’ committed to ‘offset man’s inhumanity to man’. He endowed the Bromley Trust with much of his fortune, built up by a life-time of shrewd commerce and investment. The Bromley Trust continues to support charities concerned with Human Rights, Prison Reform and Conservation and Sustainability.

The Herbert Ward Fund - managed by Friends Trusts Limited

If as an organisation or as an individual you would like to provide a donation in support of the next edition of the Prisoner Funder Directory, please contact:

Ian Wilson
The Hardman Trust
PO Box 108
Newport
Isle of Wight
PO30 1YN

Email: hardmantrust@tiscali.co.uk
Phone: 01983 539373

You may, as a sponsor, wish to promote your organisation or honour the memory of a benefactor on this page devoted to Sponsors.
This directory provides the first comprehensive means of identifying the supplementary funding support that is available to individual offenders and ex-offenders for purposes connected with rehabilitation. Further it provides some useful information on money matters for those serving custodial sentences.

This is a guide primarily for offenders and those in support roles, however many of the organisations included will also provide support for a wider group of applicants, which may include the families of prisoners and ex-offenders.

Additional resources from charitable or statutory sources can provide more opportunities for an offender to resource his or her individual learning plan in a way better tailored to the individual’s specific needs. There are many organisations in the charitable sector that provide grants or awards, or innovative programmes that boost offenders’ and ex-offenders’ learning and skills.

One concern however, relates to the transfer of offenders serving custodial sentences between prisons that as a result of variations in levels of provision between establishments yet to be addressed, considerably disrupts their educational programme. Opportunities for the offender to prepare for employment and a stable, productive life post release may be lost. Such disruptions can also result in the wasting of the donor organisation’s valuable resources.

There are also many charitable organisations that provide grants or loans to cover even the most basic of needs, particularly of those recently released from prison which are apparently not covered by statutory funding. There are examples too of charities that provide information, advice or guidance on a wide range of money matters to offenders and ex-offenders.

The Directory should therefore contribute to a series of beneficial outcomes particularly on two out of the seven pathways to reducing re-offending identified by the National Offender Management Service (NOMS), namely:

◊ Education, training and employment

◊ Finance, benefits and debt.

The National Offender Management Service (NOMS) has published a document entitled, ‘Signposting Offenders to Financial Capability Training, Debt Advice and Financial Services’ (June 2007). One of its aims is to highlight financial problems that offenders face and to make the case for ‘ensuring that ex-offenders have sufficient legally obtained income to live on…’

It is hoped that this directory will complement the guidance found in the aforementioned (NOMS) document, which is accessible via the following link.

CHANGES TO LAST EDITION

Over three hundred feedback forms were sent out with the first edition of the Prisoner Funder Directory and this elicited a response from around fifty organisations and establishments. A number of suggestions were made as to how to improve the directory and many of these have been incorporated in this edition.

It was decided to expand the scope of the directory to include also references to statutory and corporate funding streams and several new appendices including those entitled, ‘Money Matters for Prisoners’ and ‘The Prisoner Funder Forum.’

Three copies of the new Prisoner Funder Directory have been sent free to the library in every prison in England and Wales with the request that it be made available as a reference book to any prisoner who wishes to see it. A copy has been sent also to every organisation listed in it as well as to other key organisations in the sector.

The Directory is available via the National Probation Service Intranet and the Government Secure Intranet (gsi) and is free to download from the websites of The Hardman Trust and The Bromley Trust.

Finally…

A significant number of the voluntary sector funders listed in the directory are members of ‘The Prisoner Funder Forum’. The forum seeks ways of sharing information regarding applications from prisoners to individual member charities so as to maximise the chances of a successful bid by the applicant and to avoid where possible any duplication in the provision of funding. The prisoner may see on the application form a request for permission to be granted for his or her name and details of his or her application to be shared with other charitable organisations that may be able to offer assistance.

In the preface of every edition I would like to honour the memory of two people whom I was fortunate to know, who steadfastly worked during the latter part of their lives to improve opportunities for prisoners and who sought to improve their prospects of living fulfilling and law abiding lives upon release.

They are:

Guy Armstrong born 1918 died 2002 The Founder,
The Hardman Trust

Keith (Toby) Bromley born 1912 died 2003 The Settlor,
The Bromley Trust

Ian Wilson
Secretary
The Hardman Trust
30th November 2007
Think long and hard about ‘The need’ to be addressed and the essential resources required. As one prisoner who has been successful in securing funding for educational purposes says, ‘...it is important to be sure about what education you want to pursue and be absolutely committed to following it through...Once you have identified what you want to do, discuss it with people you know who will give you straight answers and make sure its realistic in your circumstances.’ Given you are still interested in seeking additional financial support, look first at the statutory section, as funders in the non-statutory sector will generally expect to know that you have first tried to satisfy your requirement for funding from State provision.

Whilst looking at the ‘Providers Section’ pay particular attention to the ‘Who can apply’ and the ‘What is not funded’ sections for each entry.

If you appear to be eligible and what you are seeking is not excluded, make a note of the organisation’s name for future reference. In this way you will produce your own personal list of potential funders.

Some funders have a rolling grant-making programme and provided you make a satisfactory application, you will receive a decision within a few weeks. It is possible however for decisions to take anything up to nine months. It may be worth looking at your timetable and the list again to see who may be able to provide the funds you request in good time given your schedule. You may alternatively need to postpone the start of some part of your plan.

If you are also working from some other list in circulation, look at Appendix A to see whether an organisation that does not appear in this directory’s main section has stated that it does not consider applications from prisoners.

For guidance on making an application see Appendix B

For reference to other organisations that may be able to signpost you to further support in finding funding or dealing with debt or improving your ability to manage money see Appendix D.

It should be emphasised that the Trustees of charitable trusts are by law only able to provide assistance according to the objects of the Trust as described in the Trust deed. Also where there is a grants programme that has been devised to make best use of the limited funds available, it is extremely unlikely the Trustees will provide funding support outside of this programme however strong the need or well written the application.
YOUR FEEDBACK

Any comments you would like to make relating to content, presentation and distribution will be very much appreciated. If you are a prisoner using the directory for your own benefit or a prisoner offering peer support, do please write in. It would be very helpful to hear of your experiences in trying to find the funding you need and your views on how the directory might be improved.

Either write to:

Ian Wilson  
The Secretary  
The Hardman Trust  
PO Box 108  
Newport  
Isle of Wight  
PO30 1YN

email hardmantrust@tiscali.co.uk

or post feedback in the ‘Contact us’ section of

Website www.hardmantrust.org.uk
THE PROVIDERS
STATUTORY AND CORPORATE
The aim of the Budgeting Loan scheme is to enable as many people as possible, who are most likely to need help with budgeting for intermittent expenses, to have access to interest free credit.

Information in quotations taken from ‘Grants and loans from the Social Fund’, produced by Jobcentre Plus

For the budgeting loan application form, contact your local Jobcentre Plus office.

May be applied for any time.

‘The aim of the Budgeting Loan scheme is to enable as many people as possible, who are most likely to need help with budgeting for intermittent expenses, to have access to interest free credit.’
### DEPT. OF WORK AND PENSIONS - JOBCENTRE PLUS

**Community Care Grant (from the Social Fund)**

Grant maker, National

Offenders and ex-offenders who have not previously applied for this grant within the past 26 weeks who meet the criteria set out on form SF300. For those serving prison sentences, the grant can be applied for during the last six weeks prior to release if you will be on income support or income based Job Seekers Allowance on release.

Grants generally towards the cost of a wide variety of purposes including clothing and basic household items.

For example, any need which occurs outside the United Kingdom, educational or training needs, housing repairs, medical items, debts to government departments. For the complete list see form SF300

Complete form SF300 (obtainable from Jobcentre Plus Office and website) and take it or send it to your Jobcentre Plus office.

It is possible to appeal, if applicant feels that the decision is unfair.

Jobcentre Plus via your local Jobcentre Plus office

**www.jobcentreplus.gov.uk**
<table>
<thead>
<tr>
<th>Organisation</th>
<th>DEPT. OF WORK AND PENSIONS - JOBCENTRE PLUS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name of Grant/loan</td>
<td>Crisis Loan (from the Social Fund)</td>
</tr>
<tr>
<td>Category</td>
<td>Grant maker, National</td>
</tr>
<tr>
<td>Who can apply</td>
<td>Available to anyone aged 16 or over with little or no savings.</td>
</tr>
<tr>
<td>What can be applied for</td>
<td>Small interest free loans (no legal minimum amount - up to a maximum of £1,500) to cover an emergency or if you have little or no money and are waiting for your benefit to arrive. A crisis loan can be used if you need help paying rent in advance, if you are moving out of institutional accommodation such as prison and have been awarded a community care grant.</td>
</tr>
<tr>
<td>What is not funded</td>
<td></td>
</tr>
<tr>
<td>How to apply</td>
<td>Contact a Jobcentre Plus office. If you are away from home you can contact the office nearest to wherever you happen to be.</td>
</tr>
<tr>
<td>Key dates in application process</td>
<td>May be applied for any time.</td>
</tr>
<tr>
<td>Policy on acknowledging correspondence</td>
<td></td>
</tr>
<tr>
<td>Additional Notes</td>
<td>Applicants should get the decision regarding the crisis loan on the same day as the application was made. If unsuccessful, the applicant has a right of appeal. The form is available from the Jobcentre Plus office. Crisis loans must be paid back. The repayments are taken in small amounts from subsequent benefit payments.</td>
</tr>
<tr>
<td>Who to apply to</td>
<td>You can find the phone number and address on the advert in the business numbers section of the phone book. Look under Jobcentre Plus or Social Security.</td>
</tr>
<tr>
<td>Phone</td>
<td></td>
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<tr>
<td>Email address</td>
<td></td>
</tr>
<tr>
<td>Website address</td>
<td><a href="http://www.jobcentreplus.gov.uk">www.jobcentreplus.gov.uk</a></td>
</tr>
</tbody>
</table>
DEPT. OF WORK AND PENSIONS - JOBCENTRE PLUS

New Deal Advisor Discretionary Fund

Grant maker, National

Participants in New Deal.

A grant or a series of grants that in total does not exceed £100. This grant can be for anything that helps remove barriers to work and improves an individual’s chance to gain work and/or keep employment. Examples of such awards include; clothing and footwear for attendance at interviews in order to gain employment, clothing and travel expenses to attend a place of work.

Simply ask your New Deal Advisor if it would be possible to be considered for this grant and be ready to outline your proposal.

This grant may be applied for any time by a participant in New Deal.

Whether to award or not is at the sole discretion of the individual’s New Deal Personal Advisor.

You can find the phone number and address on the advert in the business numbers section of the phone book. Look under Jobcentre Plus or Social Security.

www.jobcentreplus.gov.uk
LEARNING AND SKILLS COUNCIL

Discretionary Learner Support Fund (dLSF)

Students aged 19 or over including those on benefits, who are living on a low income and wish to enroll on a Learning and Skills Council funded course. Priority will be given to students who demonstrate a high commitment to study. The priority groups are students with disabilities and/or learning difficulties, those leaving care, probationer and those students who have or whose families have financial difficulties.

Grants to cover the costs of registration/tuition fees for people aged 24 or over who have not achieved for example the equivalent of level 3 qualifications. Extra funding is available to help with the costs of books, equipment, tools, field trips, visits, examination fees.

Obtain an application form from your local college’s student services. Complete the form. If you are thought to be eligible, you will be invited to an interview in the college welfare office. You will need to bring to the interview, the completed form together with proof of income.

You may apply any time.

The Government provides these funds to assist students whose access to Further Education might be inhibited by financial considerations. This fund is generally administered by the welfare officer at the local college. All students will be required to sign a ‘Student Declaration’ to repay in full the Discretionary Learner Support Funds awarded to them, if they withdraw from their course.

Your local college’s student services team.
**LEARNING AND SKILLS COUNCIL**

**Adult Learning Grant**

UK residents living in England who are aged 19 or over* who are studying or about to study on a learning and skills council course for their first full level 2 or level 3 qualifications. It must be a course of full time study**. Anyone on a low income (possibly engaged on low paid part time work with flexible hours) who is not receiving an out of work benefit. You will need to have a bank account, a key identity document such as a birth certificate or a driving license and other documents that provide evidence of your income. For further information on eligibility visit the directgov website or speak to someone on your local college’s student services team.

A grant of £10-£30 per week while you study, to cover the cost of things like travel, books and materials.

**Who can apply**

How to apply  Visit your local college’s student services team. They will help you work out if your are eligible to apply. If you are, they will provide you with an application pack and assist you through the application process. Alternatively ring the learndirect number below and order a pack.

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**Who to apply to**

The Learning and Skills Council via your local college Student Services.

**Phone**  
0800 100 900 (learndirect helpline)

**Website address**  
www.adultlearninggrant.com
**LOCAL EDUCATION AUTHORITY**

**Tuition Fee and Course Grant**

Grant Maker

Part time undergraduate students on courses that are 50% or more of an equivalent full-time course, can apply for support towards their tuition fees and course costs. Entitlement will depend on your income and that of your husband, wife or partner.

The size of the Tuition Fee Grant will depend on how intensive your course is, but can range from £785 - £1,400. In addition to the tuition free grant, you will also receive a Course Grant of up to £250, which will help to pay registration/examination fee, books, travel and other course costs.

You can get an application pack from the student finance section of your local authority.

A booklet entitled, “Financial Support for Part-time Students in Higher Education” May 2007, can be ordered from the DfES information line.

<table>
<thead>
<tr>
<th>Organisation</th>
<th>Name of Grant/loan</th>
<th>Category</th>
<th>Who can apply</th>
<th>What can be applied for</th>
<th>What is not funded</th>
<th>How to apply</th>
<th>Key dates in application process</th>
<th>Policy on acknowledging correspondence</th>
<th>Additional Notes</th>
<th>Who to apply to</th>
<th>Phone</th>
<th>Email address</th>
<th>Website address</th>
</tr>
</thead>
<tbody>
<tr>
<td>LOCAL EDUCATION AUTHORITY</td>
<td>Tuition Fee and Course Grant</td>
<td>Grant Maker</td>
<td>Part time undergraduate students on courses that are 50% or more of an equivalent full-time course, can apply for support towards their tuition fees and course costs. Entitlement will depend on your income and that of your husband, wife or partner.</td>
<td>The size of the Tuition Fee Grant will depend on how intensive your course is, but can range from £785 - £1,400. In addition to the tuition free grant, you will also receive a Course Grant of up to £250, which will help to pay registration/examination fee, books, travel and other course costs.</td>
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<td></td>
<td>0800 731 9133 (DfES information line)</td>
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</tr>
</tbody>
</table>
LOCAL EDUCATION AUTHORITY

Tuition Fee Loan

Undergraduate students on full-time HND or degree course can apply for this loan provided it is a first HND or degree and the student satisfies a number of other requirements. For more detailed information as to whether you may be eligible speak to your local education authority.

A loan to cover the cost of tuition fees.
LEARNING AND SKILLS COUNCIL/THREE HIGH STREET BANKS

Career Development Loan

Loan Maker - National

Anyone over the age of 18 with a home address and an unlimited right to remain in the UK, who is unable to pay for a course themselves, who has an active bank account and an acceptable credit rating. (For further information on those who are eligible or ineligible to apply, ring the CDL helpline and speak to an advisor.)

A loan from £300 - £8,000 to cover the costs of vocational course fees, other course costs and living expenses.

Any courses not on the approved list. (For detailed information on what is not funded, ring the Career Development Loan helpline and speak to a CDL advisor.)

Ring the Career Development Loan helpline to check for eligibility. If eligible, ask for an application pack.

A Career Development Loan is a deferred repayment bank loan which can help you gain the experience, training and qualifications you need to improve your job skills or even launch a new career. It is available through three High Street banks: Barclays, The Co-operative bank and the Royal Bank of Scotland. You do not need to be an existing account holder, but the bank may require you to open an account with them. The Learning and Skills Council (LSC) pays the interest on your loan whilst you are learning and up to one month afterwards. This period is called the ‘repayment holiday’. You then repay the loan to the bank over an agreed period at a fixed rate of interest.

0800 585 505 (CDL helpline)

www.direct.gov.uk/cdl
**Organisation**
ALBANY VISUAL ARTS AWARD

**Category**
Award Maker - National

**Who can apply**
Any serving prisoner or recently released offender in the UK who wishes to undertake formal visual art training

**What can be applied for**
Awards average between £300 and £400

**What is not funded**
Awards are only made for formal visual art training

**How to apply**
Generally, an initial letter from the prisoner to the charity followed by a second letter detailing a budget and including an endorsement. The endorsement can be any reasonable documentary evidence of seriousness of intent

**Key dates in application process**
May apply any time

**Policy on acknowledging correspondence**
Enquiries are responded to as received.

**Additional Notes**

**Who to apply to**
Colin Riches
Albany Visual Arts
Wydcombe Manor
Isle of Wight
PO38 2NY

**Phone**
01983 730961

**Email address**
richesart@hotmail.com

**Website address**
ARTS COUNCIL

Grant Maker - National

Artists, performers, writers, etc. The applicant must be a practitioner with a proven track record who wishes to expand or develop his/her creativity. The Arts Council does not fund art students for activities related to their course of study or their tuition fees, or those who have not already established themselves as artists.

A grant towards equipment and materials particularly those necessary to new areas of creative work. Generally it is expected that you will find at least 10% of the funding you require from other sources.

Activities that are not arts-related. Activities that provide no potential benefit to the public. Costs that are already covered by other funding. General running costs and overheads that are paid for by other income, including your own funds. Second hand equipment (apart from certain musical instruments and specialist equipment).

The information is most readily available on the website. From the Arts Council homepage type, “Understanding the assessment criteria” into the search and then click on the link. Ask a member of the arts education staff to acquire the info on your behalf and then if it appears you are eligible you will need to complete the application form and return it to the appropriate regional address (see the website). It may benefit you considerably to give the Arts Council a ring and also to find a staff member at an early stage prepared to assist you through the whole process.

May apply any time.

All applications are acknowledged.

One of the regional offices as shown on the website

0845 300 6200

www.artscouncil.org.uk
<table>
<thead>
<tr>
<th>Organisation</th>
<th>BARBED – VOLUNTARY DEDUCTIONS FUND</th>
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</thead>
<tbody>
<tr>
<td>Name of Grant/loan</td>
<td>Barbed Grant</td>
</tr>
<tr>
<td>Category</td>
<td>Grant Maker - National</td>
</tr>
<tr>
<td>Who can apply</td>
<td>Prisoners, ex-offenders and Voluntary Organisations working with prisoners’ families.</td>
</tr>
<tr>
<td>What can be applied for</td>
<td>We make one off grants that help fund specific activities that would enhance the prison experience. The amount you request should be the amount you need. The amount requested should be a substantial part of the amount required to fund a distinct activity. We will consider matched funding. We can fund from £250 - £2,000.</td>
</tr>
<tr>
<td>What is not funded</td>
<td>Anything which is deemed to be the duty of the State to pay.</td>
</tr>
<tr>
<td>How to apply</td>
<td>Write requesting application form.</td>
</tr>
<tr>
<td>Policy on acknowledging correspondence</td>
<td>We aim to acknowledge all correspondence.</td>
</tr>
<tr>
<td>Additional Notes</td>
<td>Payments will only be made directly to the organisations concerned not to individual prisoners or their families. Barbed - graphic design studio, is a social enterprise run by the Howard League for Penal Reform. The employees of Barbed are serving prisoners and a voluntary deduction is made from their salaries to reflect a real wage.</td>
</tr>
<tr>
<td>Who to apply to</td>
<td>Euginia Lolomari</td>
</tr>
<tr>
<td></td>
<td>The Howard League for Penal Reform</td>
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<tr>
<td></td>
<td>1 Ardleigh Road</td>
</tr>
<tr>
<td></td>
<td>London N1 4HS</td>
</tr>
<tr>
<td>Phone</td>
<td>020 7249 7373</td>
</tr>
<tr>
<td>Email address</td>
<td><a href="mailto:barbed@howardleague.org">barbed@howardleague.org</a></td>
</tr>
<tr>
<td>Website address</td>
<td><a href="http://www.howardleague.org">www.howardleague.org</a></td>
</tr>
<tr>
<td>Organisation</td>
<td>BRITISH &amp; FOREIGN SCHOOL SOCIETY</td>
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<tr>
<td>-----------------------</td>
<td>----------------------------------</td>
</tr>
<tr>
<td>Category</td>
<td>Grant Maker - National</td>
</tr>
<tr>
<td>Who can apply</td>
<td>A prisoner or ex-offender who is looking for support in training for teaching</td>
</tr>
<tr>
<td>What can be applied for</td>
<td>A grant up to around £1,000</td>
</tr>
<tr>
<td>What is not funded</td>
<td>In the first instance a letter to the Society outlining educational background and how the grant will help provide long term educational benefits to the community through some specific form of teacher training, and why this funding cannot be provided from other resources.</td>
</tr>
<tr>
<td>How to apply</td>
<td>The Society is not primarily geared to meeting the requests of prisoners but may in exceptional circumstances be able to assist. The Trustees will seek assurance that the candidate will be accepted for an educational post and not barred as a result of CRB checks.</td>
</tr>
<tr>
<td>Key dates in application process</td>
<td></td>
</tr>
<tr>
<td>Policy on acknowledging correspondence</td>
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</tr>
<tr>
<td>Additional Notes</td>
<td></td>
</tr>
<tr>
<td>Who to apply to</td>
<td>Mr Crawford</td>
</tr>
<tr>
<td>Phone</td>
<td>01883 331 177</td>
</tr>
<tr>
<td>Email address</td>
<td>The British &amp; Foreign School Society</td>
</tr>
<tr>
<td>Website address</td>
<td>Maybrook House</td>
</tr>
<tr>
<td></td>
<td>97 Godstone Road</td>
</tr>
<tr>
<td></td>
<td>Caterham</td>
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<td></td>
<td>Surrey</td>
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<td>CR3 6RE</td>
</tr>
</tbody>
</table>

Mr Crawford
The British & Foreign School Society
Maybrook House
97 Godstone Road
Caterham
Surrey
CR3 6RE

01883 331 177
**Organisation**

**BURNBAKE TRUST**

**Category**

Grant Maker - National

**Who can apply**

Anyone that is currently detained within the prison service or under the supervision of the probation service including those under probation orders that do not expect to serve time in prison.

**What can be applied for**

Art materials, 3D craft and 2D visual. Small grants are available. No more than one application to be considered from a candidate each year.

**What is not funded**

Anything that is not art related. We will assess all applications individually.

**How to apply**

Apply in writing. Initially, if individual is likely to be eligible an application will be sent.

**Key dates in application process**

May apply any time during the year.

**Policy on acknowledging correspondence**

All letters are answered. We aim to answer letters within 2 weeks and will let candidates know of the outcome of their application.

**Additional Notes**

Grant applications must be supported by a prison officer, education manager or probation officer. All the information on the applications must be filled in and an official stamp is required before any application is put forward for consideration.

**Who to apply to**

Eva Hogendoorn

The Burnbake Trust

29 North Street

Wilton. Salisbury

Wiltshire

SP2 0HE

**Phone**

01722 744178

**Email address**

eva.burnbaketrust@yahoo.co.uk

**Website address**
CITY & GUILDS

City & Guilds Access Bursary

Grant Maker - National

City & Guilds is offering a small number of bursaries (educational grants) each year to anyone, including prisoners, who would like the opportunity to study for a City & Guilds or NPTC qualification. We only consider applications from people who are currently resident in and wish to study in, the UK.

The bursaries can be used for a wide range of purposes, including, paying your course fees (if you have no other funding), covering childcare and travel expenses, covering other costs that are making it difficult for you to enroll on a course.

Courses that are not City & Guilds.

You will need to complete an application form that can be downloaded from the website. If you miss one cut-off date your application will automatically go into the next selection period.

Completed application forms should be sent to the address below.

Applications will be considered twice a year in June and December and you will be notified soon after that whether you have been chosen to go forward to the next stage (interviews).

Applications received will be acknowledged within 10 working days. Thereafter, notice of interviews will be shortly after the cut off date for the selection period.

City & Guilds
FREEPOST LON 13578
London
EC1B 1HS

020 7294 2733
enquiry@cityandguilds.com
www.cityandguilds.com/bursaries
**CONSTRUCTION YOUTH TRUST**

**Bursary / Toolkit**

Grant Maker - National

The criteria for individuals who will be considered are:

- Age 16-30
- Permanent resident of the UK
- Studying for an FE College course or a first degree at university
- Must have been accepted on, or currently studying a recognised construction related course.
- Suffering financial hardship as a barrier against entry to the industry

The Trust offers financial support towards individuals who are studying for construction related qualifications at university or craft level. A typical donation will be in the region of £500-£1,200. We can also offer toolkits if required. We will consider support for:

- University or College fees
- Travel costs
- Subsistence
- Childcare support
- Special purpose equipment

We cannot accept applications from those studying for a second degree, a post-graduate qualification or RIBA Part II.

An application form must be submitted. These are available from [http://www.constructionyouth.org.uk/bursaries_trust.htm](http://www.constructionyouth.org.uk/bursaries_trust.htm) or by requesting a form from the Trust Administrator: see contact details below.

Applications can be sent at anytime and are considered at Trustee meetings on a quarterly basis.

Application forms will be acknowledged wherever possible.

**Who to apply to**

Trust Administrator
Construction Youth Trust
55 Tufton Street
London
SW1P 3QL

**Phone**
020 7227 4563

**Email address**
cych@cytrust.org.uk

**Website address**
www.constructionyouth.org.uk
<table>
<thead>
<tr>
<th><strong>Organisation</strong></th>
<th>CRISIS</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Name of Grant/loan</strong></td>
<td>Changing Lives Grant</td>
</tr>
<tr>
<td><strong>Category</strong></td>
<td>Grant-maker – National – Ex-offenders</td>
</tr>
<tr>
<td><strong>Who can apply</strong></td>
<td>An individual, being supported by a professional support worker. The individual must be a single homeless (or recently homeless) person who has been supervised by the support worker for a minimum of 6 months.</td>
</tr>
<tr>
<td><strong>What can be applied for</strong></td>
<td>A ‘Changing Lives Grant’. Providing certain key criteria are met. A changing lives grant can be used to purchase a vocational training course, equipment needed for the course or trade tools to be used on completion of the course. It can also be used to finance the start up of a small business. For more information regarding criteria please visit our website <a href="http://www.crisis.org.uk/changinglives">www.crisis.org.uk/changinglives</a></td>
</tr>
<tr>
<td><strong>What is not funded</strong></td>
<td>We only fund items necessary to an applicant’s vocational goal. Full details of this can be found on our terms and conditions.</td>
</tr>
<tr>
<td><strong>How to apply</strong></td>
<td>Application forms can be downloaded from our website <a href="http://www.crisis.org.uk/changinglives">www.crisis.org.uk/changinglives</a> or call 0870 011 3335</td>
</tr>
<tr>
<td><strong>Key dates in application process</strong></td>
<td>Application rounds are 3 times a year, usually opening in January, May and September. Rounds are usually open for 8 week periods.</td>
</tr>
<tr>
<td><strong>Policy on acknowledging correspondence</strong></td>
<td>All clients will be contacted once we have received a complete application. If the application is incomplete it will be sent back to the support worker.</td>
</tr>
<tr>
<td><strong>Additional Notes</strong></td>
<td>Smartmove – a network of rent deposit schemes in the private rented sector. For further information see Crisis entry in Appendix D of the Prisoner Funder Directory or go to <a href="http://www.crisis.org.uk/smartmove">www.crisis.org.uk/smartmove</a> for further details.</td>
</tr>
<tr>
<td><strong>Who to apply to</strong></td>
<td>Crisis Changing Lives</td>
</tr>
<tr>
<td></td>
<td>66 Commercial Street</td>
</tr>
<tr>
<td></td>
<td>London</td>
</tr>
<tr>
<td></td>
<td>E1 6LT</td>
</tr>
<tr>
<td><strong>Phone</strong></td>
<td>0870 011 3335</td>
</tr>
<tr>
<td><strong>Email address</strong></td>
<td><a href="mailto:changing.lives@crisis.org.uk">changing.lives@crisis.org.uk</a></td>
</tr>
<tr>
<td><strong>Website address</strong></td>
<td><a href="http://www.crisis.org.uk">www.crisis.org.uk</a></td>
</tr>
<tr>
<td>Organisation</td>
<td>ELIZABETH NUUFFIELD EDUCATIONAL FUND</td>
</tr>
<tr>
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<td>-------------------------------------</td>
</tr>
<tr>
<td>Category</td>
<td>Grant Maker - National – Women – Ex-offenders</td>
</tr>
<tr>
<td>Who can apply</td>
<td>Women who have confirmation of a place on a part time or full time higher education course and who are or will be the primary caregiver.</td>
</tr>
<tr>
<td>What can be applied for</td>
<td>A grant up to £3,300 pa towards the cost of childcare or the care of a disabled family member.</td>
</tr>
<tr>
<td>What is not funded</td>
<td>Women pursuing a further education course, second undergraduate course, intercalated degree, postgraduate course, or a distance learning course (including Open University). Students who are eligible for the DfES Childcare Grant (England and Wales), the NHS Childcare Allowance or the DELNI Childcare Grant (Northern Ireland) are generally not eligible for ENEF support.</td>
</tr>
<tr>
<td>How to apply</td>
<td>By completing application form and returning it to the Foundation. There are two meetings a year where grants are made. Eligibility criteria can be viewed on ENEF's website.</td>
</tr>
<tr>
<td>Key dates in application process</td>
<td>Grant-making meetings are held in March and November: deadlines fall in early January and early September - consult website for dates.</td>
</tr>
<tr>
<td>Policy on acknowledging correspondence</td>
<td>Usually acknowledged within 2 weeks.</td>
</tr>
<tr>
<td>Additional Notes</td>
<td>Potential applicants should visit the ENEF website for information on current eligibility criteria, meeting dates and deadlines for applications. Application packs can be downloaded from the site 6 - 8 weeks before the meeting deadline.</td>
</tr>
<tr>
<td>Who to apply to</td>
<td>Suzanne Berry</td>
</tr>
<tr>
<td>Administrator</td>
<td>Elizabeth Nuffield Educational Fund</td>
</tr>
<tr>
<td>28 Bedford Square</td>
<td>London</td>
</tr>
<tr>
<td>WE1B 3JS</td>
<td>020 7631 0566</td>
</tr>
<tr>
<td>Email address</td>
<td><a href="mailto:enef@nuffieldfoundation.org">enef@nuffieldfoundation.org</a></td>
</tr>
<tr>
<td>Website address</td>
<td><a href="http://www.nuffieldfoundation.org">www.nuffieldfoundation.org</a></td>
</tr>
<tr>
<td>Organisation</td>
<td>FAMILY WELFARE ASSOCIATION</td>
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</tr>
<tr>
<td>Name of Grant/loan</td>
<td>Drapers’ Prisoners</td>
</tr>
<tr>
<td>Category</td>
<td>Grant Maker - National</td>
</tr>
<tr>
<td>Who can apply</td>
<td>Any serving prisoner.</td>
</tr>
<tr>
<td>What can be applied for</td>
<td>Small grants (usually in the region of £150 -£250) for educational purposes only. Applicants must clearly demonstrate that the course they are doing builds on a planned education/training programme aimed at improving employment prospects on release. Preference will be given to applicants nearing the end of their sentence, particularly during their resettlement period.</td>
</tr>
<tr>
<td>What is not funded</td>
<td>Welfare needs.</td>
</tr>
<tr>
<td>How to apply</td>
<td>For an application form send a stamped addressed, envelope marked ‘education application’ to the Grants Administration at the address below or via the website. Applications are only considered on receipt of all supporting documentation/endorsements.</td>
</tr>
<tr>
<td>Key dates in application process</td>
<td>None. Grants panel meets 46 weeks of the year.</td>
</tr>
<tr>
<td>Policy on acknowledging correspondence</td>
<td>In writing following grants meeting at which application was considered.</td>
</tr>
<tr>
<td>Additional Notes</td>
<td>Provides information and advice as well as an extensive educational grants database that can be accessed via website.</td>
</tr>
<tr>
<td>Who to apply to</td>
<td>Grants Administrator</td>
</tr>
<tr>
<td></td>
<td>Family Welfare Association</td>
</tr>
<tr>
<td></td>
<td>501-505 Kingsland Road</td>
</tr>
<tr>
<td></td>
<td>London</td>
</tr>
<tr>
<td></td>
<td>E8 4AU</td>
</tr>
<tr>
<td>Phone</td>
<td>020 725 46251</td>
</tr>
<tr>
<td>Email address</td>
<td><a href="mailto:grants.enquiry@fwa.org.uk">grants.enquiry@fwa.org.uk</a></td>
</tr>
<tr>
<td>Website address</td>
<td><a href="http://www.egas-online.org.uk">www.egas-online.org.uk</a></td>
</tr>
</tbody>
</table>
FRANK LONGFORD CHARITABLE TRUST

Grant Maker - National

Anyone who has been a prisoner within the past five years including those who are soon to be released. Special emphasis on young prisoners and those whose qualifications will lead to jobs that may enable them to help other offenders on the path of rehabilitation. Special awards available for those wishing to study Law at degree level.

Financial support up to £5,000 per annum for UK higher education courses for up to three years.

Further education courses, NVQs, anything other than higher education.

Must be made on application form available on trust’s website - www.longfordtrust.org - or by writing to its offices.

There is only one round of awards. Closing date is June for courses starting in or after the following September.

Letters acknowledged, queries about guidelines answered, but please read them before sending in full applications.

The Trust also can provide mentoring to ex-prisoners and soon to be released prisoners who undertake higher education courses.

Who to apply to
The Director
The Frank Longford Charitable Trust
42 Callcott Road
London
NW6 7EA

Phone
020 762 51097

Email address
peterstanford@easy.net.co.uk

Website address
www.longfordtrust.org
**HARDMAN TRUST**

**Hardman Trust Award**

**Award Maker** - National

**Who can apply**
Prisoners in the latter stages of long sentences who have made exceptional efforts towards their personal rehabilitation. Specifically, Cat C men who have served at least 7 years and Cat D men who have served at least 4 years of a 10 year+ sentence. Women in the later stages of a sentence of 7 years or more.

**What can be applied for**
An award in the form of a voucher with a cash value generally from £100 - £700 that may be used for a wide variety of purposes (educational in the broadest sense) that will assist the applicant’s rehabilitation.

**What is not funded**
Clothing (unless specialist), medical expenses, furniture, renewal of driving licenses, personal computers unless endorsed by governing Governor.

**How to apply**
Download the application form from the website or ring or write to the Secretary. Prior to the selection meeting, eligible applicants are interviewed by an assessor. The award winners are chosen at either an April or October Selection Meeting. They are invited to an award ceremony held in a prison normally six weeks after the selection meeting.

**Key dates in application process**
Completed application forms are received, November - February for the April Selection and May - August for the October Selection Meeting. For schedule of important dates, see website.

**Policy on acknowledging correspondence**
Soon after the Trustees have made their decision, all candidates are informed, whether or not they have been made an award.

**Additional Notes**
The Hardman Trust also produces the Prisoner Funder Directory.

**Who to apply to**
The Secretary
The Hardman Trust
PO Box 108
Newport
Isle of Wight
PO30 1YN

**Phone**
01983 539373

**Email address**
hardmantrust@tiscali.co.uk

**Website address**
www.hardmantrust.org.uk
HAVEN DISTRIBUTION

Gifts in kind - National

Any prisoner in UK.

Up to £20 worth of books for educational purposes such as NVQ training and Open University Courses. We also supply dictionaries up to a value of £10 (Spanish etc. for foreign nationals or picture and large print for those with dyslexia).

Haven Distribution will not purchase the following items: encyclopaedias, atlases, religious publications, hobby books, general reading books, autobiographies, magazine subscriptions, art materials, musical instruments, stationary, calculators or computers, or dictionaries or thesaurus costing more than £10.

The prisoner needs to complete a simple application form and provide proof that he or she is actively involved in education, namely something written to this effect on headed paper from an educational tutor. The books are dispatched in all cases by registered post.

Somewhere in the region of 1,000 prisoners successfully applied for support last year.

Who to apply to

Haven Distribution
27 Old Gloucester Street
London
WC1N 3XX

Phone

havendist@btinternet.com

Website address

www.havendistribution.org.uk
HILDA MARTINDALE EDUCATIONAL TRUST

Grant Maker - National - Women

Women of the British Isles.

Grants between £200 - £1,000 for one year only towards costs of taking courses of vocational training.

Awards are not made for the following: short courses or access courses; wholly academic courses; special projects; masters’ courses taken immediately following a first degree.

Application forms and fuller guidelines may be obtained from Miss Hurn and should be returned to her by the closing date. Closing date: March 1st - for courses beginning in or after the following September.

A stamped addressed postcard should be included if you require confirmation of receipt of the application. The results of application will be notified from mid-June onwards.

Circa £25,000 pa is available for all applicants - very few have been prisoners.

Miss J L Hurn
The Hilda Martindale Educational Trust
C/o The Registry Royal Holloway (University of London)
Egham
Surrey
TW20 0EX

01784 434 455
www.rhul.ac.uk
### HOUSING THE HOMELESS CENTRAL FUND

- **Grant Maker** - National - Ex-offender
- **Who can apply** - Social workers as sponsors of clients, UK wide.
- **What can be applied for** - Grants for household items.
- **What is not funded** - Holidays, medical apparatus, funeral expenses, travel, vehicles, educational expenses, rent deposits, computers, toys, telephones, structural improvements to property, TVs and/or licenses.
- **How to apply** - Guidelines and applications should be requested by a social worker (or probation officer) on headed paper and enclosing a stamped addressed envelope.
- **Key dates in application process** - Please do not apply in March or December, as no grants are available then.
- **Policy on acknowledging correspondence** - Housing the Homeless Central Fund does not conduct business by telephone or email.
- **Who to apply to** -
  - **Billy Dove Esq**
  - **Housing the Homeless Central Fund**
  - **2 Evershed House**
  - **Old Castle Street**
  - **London**
  - **E1 7NU**

### Table

<table>
<thead>
<tr>
<th>Organisation</th>
<th>Name of Grant/loan</th>
<th>Category</th>
<th>Who can apply</th>
<th>What can be applied for</th>
<th>What is not funded</th>
<th>How to apply</th>
<th>Key dates in application process</th>
<th>Policy on acknowledging correspondence</th>
<th>Additional Notes</th>
<th>Who to apply to</th>
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<tbody>
<tr>
<td>HOUSING THE HOMELESS CENTRAL FUND</td>
<td>Grant Maker - National - Ex-offender</td>
<td>Social workers as sponsors of clients, UK wide.</td>
<td>Grants for household items.</td>
<td>Holidays, medical apparatus, funeral expenses, travel, vehicles, educational expenses, rent deposits, computers, toys, telephones, structural improvements to property, TVs and/or licenses.</td>
<td>Guidelines and applications should be requested by a social worker (or probation officer) on headed paper and enclosing a stamped addressed envelope.</td>
<td>Please do not apply in March or December, as no grants are available then.</td>
<td>Housing the Homeless Central Fund does not conduct business by telephone or email.</td>
<td>Billy Dove Esq</td>
<td>2 Evershed House</td>
<td>Old Castle Street</td>
</tr>
</tbody>
</table>
KOESTLER TRUST

Koestler Awards

National Awards

Anyone held in a United Kingdom prison, young offender institution, secure unit, special hospital, high security psychiatric hospital or immigration removal centre; any client of the probation service, a youth offending team or the Scottish youth justice social work services; any UK citizen held in a prison overseas. People may enter individually or as a group.

The Koestler Awards are given once a year for original work in 52 art forms, including creative writing, drawing, fashion, graphic design, music, painting, photography and woodwork. Every entrant is sent a Participation Certificate; most are given written feedback from the panel of arts experts who judge for the awards; and around a quarter of entrants win embossed Koestler Award certificates. About half the awards carry cash prizes, which range from £100 for Outstanding to £20 for Merit and are paid into the “private cash” of prisoners. The prize money totals about £32,000 a year. The Trust also sells visual artworks on behalf of offenders if they wish; otherwise, all entries are returned. Talented award winners who are due for release from prison may also be offered a Koestler mentor to support them to continue their arts activity in the community.

Activities or equipment.

Send entries to the Koestler Arts Centre next to HMP Wormwood Scrubs. Up to 5 entries per person per year. Every artwork must come with a Koestler entry form for the current year, counter-signed by an appropriate member of staff. The Trust sends entry forms to Education Departments in all establishments every December. The forms may also be downloaded from the Trust’s website or requested by post, phone or email.


Response to all letters within a month, usually sooner.

Founded in 1962 by the writer Arthur Koestler, the awards are an established and prestigious feature of the British criminal justice system, attracting around 5,000 entries a year. The certificates and feedback have a profound impact on offenders, often motivating them to positive new directions in life. The best entries are shown to the public at the annual Koestler Exhibition (in 2007 at the Institute of Contemporary Arts in London). The Trust has no endowment or capital, and relies on businesses, trusts and individuals to sponsor the awards.

KOESTLER TRUST, 168a Du Cane Road, London W12 0TX
020 8740 0333
info@koestlertrust.org.uk
www.koestlertrust.org.uk
MATTHEW TRUST

Grant Maker - National
Prisoners with mental illness. A few grants are made to prisoners each year.
A grant of around £70.
Lawyer’s fees.
Write in with details and reason for grant.

Ms Olivia Wingfield
The Matthew Trust
PO Box 604
London
SW6 3AG
0207 736 5976
matthewtrust@ukonline.co.uk
www.matthewtrust.org
<table>
<thead>
<tr>
<th>Organisation</th>
<th>THE MICHAEL AND SHIRLEY HUNT CHARITABLE TRUST</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name of Grant/loan</td>
<td>Grant Maker - National</td>
</tr>
<tr>
<td>Category</td>
<td>Any prisoner or dependent relative.</td>
</tr>
<tr>
<td>Who can apply</td>
<td>Grants to prisoners towards cost of travel on home leaves. Grants are also made in respect of assistance to dependent relatives of serving prisoners - to relieve hardship etc. Again applications must be supported by Probation Officer, Social Worker etc.</td>
</tr>
<tr>
<td>What can be applied for</td>
<td>In writing to the Trust at the address below. Applications to be supported by Probation Officer, Social Worker etc.</td>
</tr>
<tr>
<td>What is not funded</td>
<td>Mrs D S Jenkins</td>
</tr>
<tr>
<td>How to apply</td>
<td>The Michael and Shirley Hunt Charitable Trust</td>
</tr>
<tr>
<td></td>
<td>Ansty House</td>
</tr>
<tr>
<td></td>
<td>Henfield Road</td>
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<td></td>
<td>Small Dole, Henfield</td>
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<td></td>
<td>West Sussex</td>
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<td></td>
<td>BN5 9XH</td>
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<tr>
<td>Key dates in application process</td>
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<tr>
<td>Policy on acknowledging correspondence</td>
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<tr>
<td>Additional Notes</td>
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<tr>
<td>Who to apply to</td>
<td></td>
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<tr>
<td>Phone</td>
<td>01903 817116</td>
</tr>
<tr>
<td>Email address</td>
<td></td>
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<tr>
<td>Website address</td>
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</tbody>
</table>
Any prisoner engaging in OU study who does not receive statutory funding (students are generally eligible for statutory support for OU courses that lead to a first degree – see additional notes)

In particular a grant to cover the cost of OU post graduate study if first degree was taken with OU, undergraduate study if not eligible for other financial support, journals and equipment of direct relevance to a particular OU course including computer equipment.

Non OU study.

Via an application form from OUSA that should be obtainable through the education department. You must contact your education department before you apply as you will need a letter of support from your education advisor. The completed signed off application form and letter of support should be returned to the address below.

The Government via PET and the OLSU/OU will normally support undergraduate students who are prisoners, embarking on their first degree from the beginning by covering the entire cost of course fees. Foreign nationals are advised to seek advice before seeking funding for an OU course as special rules apply to them. The Government may also provide a grant of £250 for OU set books.

als ryan
OUSET, Secretary to the Trust
PO Box 397
Walton Hall
Milton Keynes
MK7 6BE

01908 655748
ouset@open.ac.uk
**PRINCE’S TRUST**

**Development Awards**

Grant Maker - National

Any prisoner or ex-offender within one year of completing a community based order up to the age of 25.

**What can be applied for**

Development Awards of between £50 and £500 to help access training, education or employment.

**What is not funded**

All higher education i.e. NVQ levels 4 & 5, HNC, HND, Arts Foundation Degree; those in employment earning more than JSA; alleviation of hardship; basic living costs; clothing or furniture; medical treatment or care; costs towards overseas trips.

**How to apply**

The young person may apply directly or be referred by another organisation. He/she will be asked to meet a Prince’s Trust assessor who helps them action plan and complete a short application form. The application is sent to a panel for a final decision.

**Key dates in application process**

12 weeks from enquiry to payment of awards

**Policy on acknowledging correspondence**

Information pack sent within 5 working days of an enquiry. Within seven working days of receiving the completed Application Form, the young person must be contacted to arrange a suitable time/date for the Assessment Meeting.

**Additional Notes**

The award is to help young people get their lives back on track and is most relevant to prisoners pre-release and those in the community. Awards are only available in some regions so call first!

**Who to apply to**

Regional Offices, see website for details or ring number below to be automatically connected to nearest regional office.

**Phone**

0800 842842

**Email address**

www.princes-trust.org.uk
<table>
<thead>
<tr>
<th>Organisation</th>
<th>PRINCE’S TRUST</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name of Grant/loan</td>
<td>Community Cash Awards</td>
</tr>
<tr>
<td>Category</td>
<td>Grant Maker - National</td>
</tr>
<tr>
<td>Who can apply</td>
<td>Any prisoner or ex-offender within one year of completing a community based order between 14 and 25.</td>
</tr>
</tbody>
</table>
| What can be applied for | Group awards between £250 and £5,000 for youth led projects that benefit local communities. Existing projects, expeditions or overseas travel, fundraising activities or events, applications from formally organised groups.  
The young people may apply directly or be referred by another organisation. They must complete an application form for their project. The application will be passed to a panel for their final decision. |
| What is not funded | The award is to help young people get their lives back on track and is most relevant to prisoners pre-release and those in the community. Awards are only available in some regions so call first! |
| How to apply | 12 weeks from enquiry to payment of awards  
Information pack sent within 5 working days of an enquiry. Within seven working days of receiving the completed Application Form, the young person must be contacted to arrange a suitable time/date for the Assessment Meeting. |
<p>| Key dates in application process | |
| Policy on acknowledging correspondence | |
| Additional Notes | |
| Who to apply to | |
| Phone | 0800 842842 |
| Email address | <a href="http://www.princes-trust.org.uk">www.princes-trust.org.uk</a> |</p>
<table>
<thead>
<tr>
<th>Organisation</th>
<th>PRISONERS’ EDUCATION TRUST</th>
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</thead>
<tbody>
<tr>
<td>Name of Grant/loan</td>
<td>Grant Maker - National</td>
</tr>
<tr>
<td>Category</td>
<td>Any sentenced prisoner; from prisons in England &amp; Wales including Young Offenders’ Institutions though they should have a good chance of completing their chosen course before release.</td>
</tr>
<tr>
<td>Who can apply</td>
<td>Grants for distance learning courses. Grants are rarely more than £500 though the Trust is willing to share the cost of more expensive courses with others. The Trust also makes small grants towards the cost of art materials.</td>
</tr>
<tr>
<td>What can be applied for</td>
<td>Computer equipment, group activity or musical instruments. Books are generally excluded though grants are sometimes made where they are required for a course that the Trust has already funded.</td>
</tr>
<tr>
<td>What is not funded</td>
<td>Applications to the Trust must be made through the prison education department on the Trust’s application form and accompanied by a letter from the prisoner. We receive a number of applications forms that have not been fully completed and sadly time is wasted for all concerned, as these cannot be considered. The prison is required to pay 10% towards the cost of any course provided, other than for Open University courses. Trustees meet monthly; courses are ordered and paid for by the Trust and prisons invoiced quarterly for their 10%.</td>
</tr>
<tr>
<td>Additional Notes</td>
<td>The Trust runs two projects: A youth education project in Young Offenders’ Institutions and which is beginning to work on some mentoring schemes; and ‘Offender Learning Matters’, which aims to promote the importance of education and training in the successful resettlement of offenders.</td>
</tr>
<tr>
<td>Who to apply to</td>
<td>The Prisoners’ Education Trust</td>
</tr>
<tr>
<td></td>
<td>Wandle House</td>
</tr>
<tr>
<td></td>
<td>Riverside Drive</td>
</tr>
<tr>
<td></td>
<td>Mitcham</td>
</tr>
<tr>
<td></td>
<td>Surrey</td>
</tr>
<tr>
<td></td>
<td>CR4 4BU</td>
</tr>
<tr>
<td>Phone</td>
<td>0208 648 7760</td>
</tr>
<tr>
<td>Email address</td>
<td><a href="mailto:info@prisonerseducation.org.uk">info@prisonerseducation.org.uk</a></td>
</tr>
<tr>
<td>Website address</td>
<td><a href="http://www.prisonerseducation.org.uk">www.prisonerseducation.org.uk</a></td>
</tr>
</tbody>
</table>
**PROFESSIONAL CLASSES AID COUNCIL**

Grant-Maker - National

Prisoners who are members of an established profession or those who hold a university degree or recognised professional qualification; or if their spouse or parents hold one of the above.

Grants normally small, about £200-£300.

Computer equipment, musical instruments, radios etc.

In the first instance a letter to the Secretary outlining the applicant’s professional background, estimated income/expenses for the year concerned, specific request, and other funds approached. Also an endorsement will be required in the form of a reference from course tutor and/or authorised person from the Prison Education Department. The PCAC Education Committee meets regularly throughout the year and each applicant’s needs are considered individually.

May apply any time during the year.

All correspondence is acknowledged.

The Executive Secretary
PCAC
10 St Christopher’s Place
London
W1U 1HZ

0207 935 0641
admin@pcac.org.uk
www.pcac.org.uk
R L GLASSPOOL CHARITY TRUST

Grant Maker - National

A prison officer or probation officer on behalf of a prisoner or ex-offender

Grants to cover the cost of certain household goods; clothing; vocational materials and training (for full list see application form).

Computers for general use; subsistence; loans; debts; rent in advance/deposits; funeral costs/headstones; building works.

By application form, available from the Trust, along with guidance notes. The probation or prison officer submits an application on behalf of the prisoner.

None - applications are dealt with as they are received.

The Trust aims to reply within two weeks of receipt of applications.

The R L Glasspool Charity Trust is a national charity making one-off grants to people on low incomes and in difficult circumstances. The Trust does not accept applications direct from individuals. Where appropriate, applications should always be made first to statutory sources and any relevant specialist charities.

R L Glasspool Charity Trust
Saxon House (2nd Floor)
182 Hoe Street
Walthamstow
London
E17 4QH

0208 520 4354
## THE ROYAL BRITISH LEGION

Grant Maker - National

Any prisoner or ex-offender who has received 7 days pay through service in the Armed Forces, including Reserves, and who is able to establish a need.

A wide range of needs are met. There is no specific ceiling on the value of a grant to an individual prisoner or ex-offender.

Anything which is deemed to be the duty of the State to pay unless it is determined that delay in provision would have an adverse effect on the prisoner, ex-offender or his/her family. Additionally, there are five areas where assistance can not be considered. These are loans, other than for property repairs and small business, top up fees for residential nursing homes, legal expenses, business debts or private medical care.

Initial approaches should be made to TRBL Headquarters (Welfare Division). Arrangements will then be made for a local County Field Officer or trained caseworker to make contact.

Help is also available for the spouses/partners and children of ex-Service personnel and for imprisoned widow(er)s, divorced or separated spouses of ex-Service personnel. Assistance to prisoners is also provided towards finding employment on release. This may take the form of interest free loans to set up small businesses and money to buy tools and equipment for these businesses.

### Who to apply to

**Welfare Division**
The Royal British Legion
48 Pall Mall
London
SW1Y 5JY

**Phone**
0207 973 7242

**Email address**
badavies@britishlegion.org.uk

**Website address**
www.britishlegion.org.uk
RUTH HAYMAN TRUST

Grant Maker - National

Who can apply
Adults (including prisoners) who have come to settle in the UK and who speak a language other than English as their first language.
(Not overseas students who are studying in UK)

What can be applied for
Up to £300 (grants given are often much less) for registration, course and exam fees which you have to pay yourself, and sometimes books, equipment or the costs of joining professional bodies.

What is not funded
Accommodation and living expenses; child care; travel (except for disabled).

How to apply
Send for an application form to the address below or download one from the website. Complete and return the form along with an academic reference from a member of the Education Staff, to the Honorary Secretary at the address below.

Key dates in application process
Five per year; next date given on website.

Policy on acknowledging correspondence
No acknowledgement except for successful applications.

Who to apply to
The Honorary Secretary
PO Box 17685
London
N6 6WD

Phone

Email address
trustee@ruthhaymantrust.com

Website address
www.ruthhaymantrust.com
<table>
<thead>
<tr>
<th>Organisation</th>
<th>THE SALVATION ARMY</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name of Grant/loan</td>
<td>Prisoner Grants</td>
</tr>
<tr>
<td>Category</td>
<td>Grant Maker - National</td>
</tr>
<tr>
<td>Who can apply</td>
<td>Any prisoner who can complete a course of study while in custody.</td>
</tr>
<tr>
<td>What can be applied for</td>
<td>Small grants made up to £100 per person, for educational purposes only.</td>
</tr>
<tr>
<td>What is not funded</td>
<td>Clothing, including sportswear (tracksuits/trainers); electrical equipment (e.g. computer, tape recorder etc.); tools (for trade), hobbycraft materials etc.</td>
</tr>
<tr>
<td>How to apply</td>
<td>The prisoner writes to Prison Ministries Officer for grant. An application form is sent to Education Officer to ascertain full details of course and its cost. Indication should be made if other funding is being applied for. The form is returned to the Salvation Army when completed. Three months are given to raise the balance of course costs. The money is released when notified all other funding is in place. The cheque is made payable to the Governor of the establishment.</td>
</tr>
<tr>
<td>Key dates in application process</td>
<td>Any time until funding runs out.</td>
</tr>
<tr>
<td>Policy on acknowledging correspondence</td>
<td>All correspondence is acknowledged in writing.</td>
</tr>
<tr>
<td>Additional Notes</td>
<td></td>
</tr>
<tr>
<td>Who to apply to</td>
<td>Prison Ministries Officer</td>
</tr>
<tr>
<td></td>
<td>The Salvation Army</td>
</tr>
<tr>
<td></td>
<td>Social Services Department</td>
</tr>
<tr>
<td></td>
<td>101 Newington Causeway</td>
</tr>
<tr>
<td></td>
<td>London</td>
</tr>
<tr>
<td></td>
<td>SE1 6BN</td>
</tr>
<tr>
<td>Phone</td>
<td>0207 367 4866</td>
</tr>
<tr>
<td>Email address</td>
<td><a href="mailto:lawrie.brown@salvationarmy.org.uk">lawrie.brown@salvationarmy.org.uk</a></td>
</tr>
<tr>
<td>Website address</td>
<td><a href="http://www.salvationarmy.org.uk">www.salvationarmy.org.uk</a></td>
</tr>
</tbody>
</table>
The Sidney Perry Foundation
At the time of the first edition

Grant Maker - National

Primarily anyone, including prisoners or ex-offenders, who are studying for a first degree.

A grant intended to supplement other funding. Maximum payment being £700 (allocated only in exceptional circumstances). Distance learning, correspondence, part-time and short term courses may be considered according to circumstances.

The first year of a (three or four year) first degree save in exceptional circumstances. Second degree courses where the grade in the first is lower than 2(1) save in exceptional circumstances. Students over the age of 35 years when their course of study commences save in exceptional circumstances. A levels and GCSE examinations. Students on Access, ESOL, HNC, HND, BTEC, GNVQ and NVQ levels 1 - 4 and Foundation Courses, nor, except in exceptional circumstances those with LEA/SAAS funding.

If it appears you are eligible according to the above criteria, write to the Secretary with a request for an application form.

Grants are based on the academic year and applications should arrive by November of the year before.

Students will be notified by post regarding the Trustees’ decision and no further correspondence can be undertaken regarding refusal. Enclosure of a self addressed envelope would be appreciated.

The Secretary
The Sidney Perry Foundation
PO Box 2924
Faringdon
Oxon
SN7 7YJ
SIR RICHARD STAPLEY EDUCATIONAL TRUST

Grant Maker - National

Any prisoner who has already achieved an upper second or first class honours degree.

Grants normally around £300 - £1,000 in value.

Students awarded major grants from Local Authorities, the NHS Executive; Industry; Research Councils; the British Academy or similar public bodies; students who have already been supported by the Trust for another post-graduate degree; full-time PhD students beyond a third year of study; electives; diplomas; PGCE courses; professional training such as Law Society examinations; PLAB tests.

Initial enquiry should be accompanied by a stamped addressed envelope (C5 size is ideal). Applicants will be notified before the end of June of Council’s decision. Grants will be paid in October on receipt of official confirmation of registration on the course, and confirmation that a shortfall in funds still exists.

All grants must be claimed by 1st November. Closing date for application is 31st March.

The Trust generally offers to support two or three prisoners a year.

The Administrator

Sir Richard Stapley Educational Trust
North Street Farmhouse
Sheldwich. Nr Faversham
Kent
ME13 0LN

admin@stapleytrust.org

www.stapleytrust.org
SOCIETY FOR PROMOTING THE TRAINING OF WOMEN

Loan Maker - National - Women

Women, including women prisoners who have been resident in the UK for at least 3 years and are at that stage in their sentences where they can take a degree course on day release; or those women about to be released planning for post release higher education, in particular post-graduate courses.

A loan circa £1,000 to be used for course fees.

Distance learning

Write to SPTW asking for an application form or ask someone to download it from their website. Before a loan can be considered you will need to attend an interview in Central London. All applications received by the Society are considered most carefully. However, the annual demand far exceeds the Society’s available funds, so the completion of an applicant form does not guarantee the granting of a loan.

The Society does not acknowledge the receipt of application forms. Unsuccessful applicants will be informed only if a stamped addressed envelope has been enclosed with the application.

Secretary – Michelle Bennett
Vine Hall Farm
Briisenden
Bethersden
Kent
TN26 3JY

01730 817881
sec.sptw@btinternet.com
www.sptw.org
**ST MARTIN-IN-THE-FIELDS VICAR’S RELIEF FUND (VRF)**

Name of Grant/loan | ST MARTIN-IN-THE-FIELDS VICAR’S RELIEF FUND (VRF)
--- | ---
Category | Grant Maker – National – Ex-offenders
Who can apply | Probation officers, social workers, support workers, CAB advisors etc. on behalf of people, including offenders and ex-offenders, in need or hardship.
What can be applied for | One off grants up to £250
What is not funded | ◊ Course fees and expenses
◊ Holidays, respite breaks and school trips
◊ Specialised equipment (eg wheelchairs, stairlifts, Motability schemes, etc)
◊ Childcare expenses
◊ Toys, books and play equipment
◊ Structural or landscaping renovations
◊ Televisions, video and audio equipment, television license fees
◊ Medical treatments and prescription fees
◊ Administrative charges, fines and professional fees
◊ Computer hardware and software
How to apply | Complete and return an application form obtainable from the administrator at the address below.
Key dates in application process | Grants are allocated on an on-going basis.
Policy on acknowledging correspondence | Due to the large number of requests received, we are unable to acknowledge receipt of each application, but each application will receive a response concerning the outcome.
Additional Notes | Our first priority is to those:

a. who are in danger of becoming homeless,
b. who are currently homeless, destitute and/or vulnerable, and
c. with experience of homelessness attempting to establish or maintain a tenancy.
Who to apply to | VRF Administrator
VRF St Martin in the Fields
London
WC2N 4JJ
Phone | 020 7766 1127
Email address | craig.norman@smitf.org
Website address | www2.stmartin-in-the-fields.org/page/care/fund
SURE FOUNDATION

Grant Maker - National

Any prisoner who is seeking a new start in employment post release

Grants of £50 - £200 for vocational training or for training related to Christian Ministry/Alpha Course.

Clothes; furniture.

A letter to the Secretary with a reference from the Prison Education Department or a Chaplain.

Cost constraints mean that we cannot always respond to letters of application unless a grant award is made.

The Secretary
The Sure Foundation
Hobbs Green Farm
Church Lane
Odell, Bedford
MK43 7AB
SYDNEY BLACK CHARITABLE TRUST

Grant Maker - National

Any prisoner

Small grants for vocational training such as for example, fork lift truck or hairdressing.

More expensive academic courses; clothing and personal items.

By letter to the Trust

M B Pilcher
The Sydney Black Charitable Trust
75 Home Park Road
London
SW19 7HS

0208 946 1132
VANDERVELL FOUNDATION
At the time of the first edition

Grant Maker - National

Any prisoner in the UK

Funding towards the cost of an educational course - generally in the range of £250 - £350. Somewhere in the region of 40 - 50 awards are made a year.

Course materials, laptops and musical instruments.

A letter to the Foundation accompanied by an endorsement from either a personal officer or a member of education department.

The Secretary
The Vandervell Foundation
Bridge House
181 Queen Victoria Street
London
EC4V 4DZ
**WOMEN IN PRISON (WIP)**

Grant Maker - National - Women

All women in prisons and women ex-offenders in the community.

Awards are usually around £200 towards distance learning fees/college fees on day release or college in the community. A £100 grant is available for course materials.

Courses that are offered by the prison education department.

Women need to meet an Education Advisor during their routine prison visits to discuss their career plan and to devise an individual education plan (IEP). The application is discussed with the education department. Women may self refer to the project by letter, telephone or during WIP visits to the prison. Referrals are also made by outside agencies, prison staff and the Women in Prison welfare team. Applications are processed within two weeks of the initial IEP meeting.

In addition to funding, WIP offers a variety of other services to women prisoners including a peer mentoring scheme, resettlement advice + support and a national magazine for women prisoners.

**Who to apply to**

**Women in Prison**

1a Aberdeen Studios

22 Highbury Grove

London

N5 2EA

**Phone**

0207 226 5879

**Email address**

sorcha@womeninprison.org.uk

**Website address**

www.womeninprison.org.uk
WOMEN'S CAREERS FOUNDATION

Grant Maker - National - Women

Female only aged 21 - 55. Women prisoners within this age group can apply.

A one off grant towards the costs relating to study courses.

A second degree or PhD.

In writing, enclosing a stamped addressed envelope.

Applications must be made between 1st September and 31st January for the following academic year.

Applications will be automatically declined if the applicant has not submitted the request one year prior to support being needed.

Between 20 - 26 grants with an average value of £250 are made each year. Very occasionally fund women prisoners.

Mrs B Hayward
Secretary
The Women's Careers Foundation
2 Watchoak
Blackham
Tunbridge Wells
Kent
TN3 9TP
THE PROVIDERS
VOLUNTARY SECTOR-REGIONAL & LOCAL
BISHOP DAVID SHEPPARD TENTH ANNIVERSARY TRUST

Grant Maker–Local (Anglican Diocese of Liverpool)-Ex-offenders

Only ex-offenders over the age of 21 who are living within the Anglican Diocese of Liverpool and who are seeking a second chance of learning. The grants which are not available to graduates are to help people into training for jobs (e.g. HGV license) or back into education if they have had to break from it due to various circumstances.

Courses/training of 9 - 12 hours per week, books, equipment, uniforms. Grants are generally around £100 for a successful applicant.

Fees for full time courses; childcare; travel.

By application form submitted by individual directly to the administrator. All applicants asked to come to see administrator for a short informal discussion. References are needed from College or Training Centre for courses/training.

Trustees meet four times a year: (March/May/September/December). Cut off date for applications usually 10 days before meeting.

Aim always to respond to correspondence.

Will fund men and women who have been released but not their families. The Anglican Diocese of Liverpool covers Liverpool, Southport, Kirkby, St Helens, Warrington, Ormskirk, Skelmersdale, Wigan and Widnes.

The Administrator Bishop David Sheppard Anniversary Trust

c/o Diocese of Liverpool

St James’ House

20 St James Road

Liverpool

L1 7BY

Organisation

BISHOP DAVID SHEPPARD TENTH ANNIVERSARY TRUST

Name of Grant/loan

Category

Who can apply

What can be applied for

What is not funded

How to apply

Key dates in application process

Policy on acknowledging correspondence

Additional Notes

Who to apply to

Phone

Email address

Website address
BUCKS ASSOCIATION FOR THE CARE OF OFFENDERS

Grant Maker - Local

Serving prisoners in Buckinghamshire prisons - HMP Grendon & Springhill, HMP/YOI Aylesbury, HMP Woodhill and ex-offenders on probation in Bucks.

Education needs, trade tools/clothing, work training, clothes, household needs on release, travel costs.

What is already funded by the Prison/Probation Services.

By email or in writing. Grant applications should be supported by a prison officer/probation officer.

May apply any time during the year.

All applications from those eligible to apply will be acknowledged.

BACO Grants Secretary
PO Box 663
Aylesbury
Buckingham
HP21 8XT

grants@baco.org

www.baco.org.uk
DAVID ISAACS FUND

Grant Maker – Local – Ex-offenders

Men and women suffering financial hardship who come to the notice of a District Judge or Coroner, presiding at an Inner London or City of London Court.

Provided certain conditions have been met, a grant of up to £300 for furniture or clothing, furniture, tools and training courses, second hand computers where one is needed for a course or will lead to employment. More than £300 is available when necessary including refundable rent deposits etc.

Contact the Secretary with a request for an application form. It is helpful if an estimate of individual costs is provided on the application form before it is submitted to a District Judge or Coroner.

The Secretary will acknowledge receipt of application form signed by District Judge or Coroner. Cheque will be sent to applicant’s organisation by the Treasurer of the Fund.

Applicants will not be given cash, rather the organisation supporting the application, will arrange payment to the supplier.

Who to apply to

Henry J Parker Esq
The David Isaacs Fund
City of Westminster Court
7th Floor
65 Romney Street
London
SW1P 3RD

Phone
0207 805 1133

Email address
Website address
Fredericks Foundation

Loan Maker - Regional

Prisoners with a business idea who will be returning to live in Surrey, Hampshire or the Isle of Wight and who are either nearing the end of their sentence or have recently been released.

Funding support in the form of a business loan to be repaid within a three year period as well as mentoring for business start-up.

By requesting an application form and returning it to the application form secretary at the address below.

Application Form Secretary
Fredericks Foundation
Fredericks House
39 Guildford Road
Lightwater
Surrey
GU18 5SA

01276 472 722
mail@fredericksfoundation.net
www.fredericksfoundation.org
HARRY JAMES RIDDLESTON CHARITY OF LEICESTER

Loan Maker - Local - Ex-offenders

Applicants must be over 21 and under the age of 35, and may be ex-offenders or prisoners within days of release provided they have a home in Leicestershire or Rutland.

An interest free loan to help the start up of a small business.

Only if eligible according to the above criteria, contact the Charity at the address below.

Will always aim to respond.

Mrs Elizabeth Bass
The Harry James Riddleston Charity of Leicester
44 High Street
Market Harborough
Leicestershire
LE16 7AH
01858 463322
<table>
<thead>
<tr>
<th>Organisation</th>
<th>IW RURAL COMMUNITY COUNCIL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name of Grant/loan</td>
<td>Helping Hands Grant</td>
</tr>
<tr>
<td>Category</td>
<td>Grant-Maker - Local - Ex-offenders</td>
</tr>
<tr>
<td>Who can apply</td>
<td>Ex-offenders who return to live on the Isle of Wight.</td>
</tr>
<tr>
<td>What can be applied for</td>
<td>Small grant max £50 that can be used for various purposes, for example, clothing.</td>
</tr>
<tr>
<td>What is not funded</td>
<td>Rent, or retrospective funding.</td>
</tr>
<tr>
<td>How to apply</td>
<td>Only through a statutory agency such as probation, Wessex Youth Offending Team, Stonham Housing Association or Isle of Wight Social Services.</td>
</tr>
</tbody>
</table>

**Key dates in application process**
- Assessed weekly.

**Policy on acknowledging correspondence**
- All applications are acknowledged through the submitting agency.

**Additional Notes**

**Who to apply to**
- Isle of Wight Rural Community Council
  - 3 Langley Court
  - Newport
  - Isle of Wight
  - PO30 1LA

**Phone**
- 01983 524058

**Email address**
- mail@iwrcc.org.uk

**Website address**
- www.iwrcc.org.uk
LONDON ACTION TRUST

Grant Maker – Local (Greater London)

Offenders with an address in Greater London. A serving prisoner can receive a grant but he or she should have a home address in London or a Probation Officer in London.

The grant must be used for an educational purpose. Usually this is a contribution towards: The cost of a course; books, materials or equipment for a course; childcare for somebody attending a course; travel expenses to get to a course. The maximum amount of the grant is usually £80.

Apply in writing. The letter (one side of A4) should confirm that the proposed recipient of the grant is an (ex)-offender from London, and give information about the proposed course, explaining why it is appropriate and what the money will be used for. The application should come from a member of staff of one of the following: Probation Service, Prison Service or Agency that advises offenders. Potential applicants are welcome to apply themselves by writing a letter of application as detailed above. They will need a supporting letter from one of the above agencies.

Trustees consider requests bimonthly - January, March, May etc. usually on the first Monday of that month.

Will respond to all applications upon decision of the Trustees.

The Director
London Action Trust
88 Clapham Road
London
SW9 0JR

Phone
0207 793 0842

Email address
john.trainor@lat.org.uk

Website address
www.lat.org.uk
ROYAL LONDON SOCIETY

Grant Maker - Local (London Area only)

Prisoners serving in a London prison or prisoners who have a confirmed London address to which they will return after release. Offenders/ex-offenders living in the London area.

A grant to be used for training that will significantly increase employment opportunities.

Computers/laptops; fees for Open University Courses; text books; debts of any kind (including student loans); personal clothing; furniture of any kind.

Applicants are invited to write to the Co-ordinator of the Royal London Society requesting a Grant Application Form and Guidelines. An initial application letter should provide details of what you are requesting funding for. On returning your completed application form, you must also include letters of reference from an independent person in the prison, ideally your Wing Senior Officer or Personal Officer or from your Probation Officer if you are not in prison, as well as details and costs from the Training Provider for the training you are seeking to undertake. All letters must be on the relevant headed paper and should include a contact name and telephone number.
<table>
<thead>
<tr>
<th>Organisation</th>
<th>SHERIFFS’ AND RECORDER'S FUND</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name of Grant/loan</td>
<td>Grant Maker - Local (Greater London) – Ex-offenders</td>
</tr>
<tr>
<td>Category</td>
<td>Any ex-offender resident in Greater London, under license or; dependents of inmates resident in Greater London.</td>
</tr>
<tr>
<td>Who can apply</td>
<td>Small grants (usually between £100 and £400). Grants for training, tools of a trade, welfare - including household equipment, white goods, furnishings and clothing.</td>
</tr>
<tr>
<td>What can be applied for</td>
<td>Only within the above criteria. Outstanding debts, rent, items covered by the NHS such as spectacles are specifically not funded.</td>
</tr>
<tr>
<td>What is not funded</td>
<td>By application form, from Probation Officers (or other Social Workers) Individuals cannot apply directly.</td>
</tr>
<tr>
<td>How to apply</td>
<td>We accept funds from grant making trusts to enable us to help more individuals through their probation officers.</td>
</tr>
<tr>
<td>Key dates in application process</td>
<td>The Administrator</td>
</tr>
<tr>
<td>Policy on acknowledging correspondence</td>
<td>Sheriffs’ and Recorders’ Fund</td>
</tr>
<tr>
<td>Additional Notes</td>
<td>Central Criminal Court</td>
</tr>
<tr>
<td>Who to apply to</td>
<td>Old Bailey</td>
</tr>
<tr>
<td>Phone</td>
<td>London</td>
</tr>
<tr>
<td>Email address</td>
<td>EC4M 7BS</td>
</tr>
<tr>
<td>Website address</td>
<td>0207 248 3277 (Tuesdays and Wednesdays 10am to 5pm, only)</td>
</tr>
<tr>
<td></td>
<td><a href="mailto:srfund@hotmail.co.uk">srfund@hotmail.co.uk</a></td>
</tr>
<tr>
<td></td>
<td><a href="http://www.srfund.org.uk">www.srfund.org.uk</a></td>
</tr>
</tbody>
</table>
SIR JOHN AND LADY HEATHCOAT AMORY’S CHARITABLE TRUST

Grant Maker - Local
Prisoners at HMP The Verne.

Small grants usually not more than £50, to help with educational courses or equipment.

By a letter to the address below.

Lady Amory
Sir John and Lady Heathcoat Amory’s Charitable Trust
The Island
Lowman Green
Tiverton
Devon
EX16 4LA
SIR THOMAS WHITE LOAN CHARITY

Loan Maker - Regional - Ex-offenders

Any prisoner on the verge of release and any ex-offender in the UK who is over 18 and under 35 who wishes to set up a business in Leicestershire or Rutland or undertake post-graduate study, who have a real need for loan charity funds and without which the project or study could not proceed.

Business loans up to £12,000, interest free for 9 years. We also provide loans up to £5,000 interest free for graduates between 18 and 35 who have lived in Leicestershire or Rutland for five years and who are studying/wanting to study for a higher degree.

Only the above qualify for loans.

Telephone us or visit our website for application details. You will need two Guarantors for the loan. Once completed return the application form. An interview will be arranged with a small group of Trustees so you can explain why you require the loan. If you are successful you and your Guarantors will sign a joint and several bond. The loan becomes repayable in full within 9 years with no interest charged.

Interviews take place in February, May, August and November. Applications are required at least 4 weeks prior to the interview dates.

We aim to acknowledge all correspondence.

Some businesses we’ve recently assisted include: coffee house; florist; shoe retailer; costume designer; electrician; hairdresser; chiropodist; restaurant; plumber; accountant; landscape gardener.

Mrs Wendy Faulkner
The Sir Thomas White Loan Charity
Charnwood Court
5B New Walk
Leicester
LE1 6TE

0116 204 6620
wf@stwcharity.co.uk
www.stwcharity.co.uk
STARTUP

Grant Maker and Loan Maker - Regional (predominantly South-East of England)

Those who are nearing the end of their sentence or who have been recently released and have a business idea to become self employed that they would like to develop. Applicants should be aged 30 or over.

Support package including grant-funding, loans and mentoring.

Write to Startup describing your current situation and your business idea.

Applications will be prioritised if supported by the prison, or business education providers in prison, or external bodies such as the Probation Service, Working Links or The Hardman Trust.

STARTUPonline
Cedar Court
5 College Street
Petersfield
Hants
GU31 4AE

01730 268 300

sarahbesly@tiscali.co.uk

www.startuponline.org.uk
<table>
<thead>
<tr>
<th>Organisation</th>
<th>SURREY CARE TRUST</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name of Grant/loan</td>
<td>Crisis Grants</td>
</tr>
<tr>
<td>Category</td>
<td>Grant Maker – Local - Ex-offenders</td>
</tr>
<tr>
<td>Who can apply</td>
<td>A probation officer or Nacro worker or health worker on behalf of any man or women recently released from prison who is living in Surrey.</td>
</tr>
<tr>
<td>What can be applied for</td>
<td>A Crisis Grant is generally in the range of £100 - £250 towards the cost of training courses, travel expenses, clothing or equipment for work etc.</td>
</tr>
<tr>
<td>What is not funded</td>
<td>Under no circumstances will grants be given: (i) when applications are made in respect of educational courses which should normally be funded by the Local Authority. This would include correspondence courses. (ii) for outstanding bills (fuel/utility), rent arrears, bad debts, holidays, respite care, funeral expenses, deposit to secure rented accommodation, removal expenses, court fines, items or services which need funding on an ongoing and continual basis.</td>
</tr>
<tr>
<td>How to apply</td>
<td>Applications will only be accepted on an official Crisis Grants Application Form, which has been submitted via a Referring Officer from one of the agencies listed above. Applications are to be completed in full, be specific and must include details of costs. Applications will be looked at more favourably if they contain evidence of cost effectiveness. Receipts must be provided. Cheques cannot be made payable to the recipient but will be made payable to the referring agency, shop, college, retailer or other official body.</td>
</tr>
<tr>
<td>Key dates in application process</td>
<td>Applications are received at any time. Crisis Grants aims to make a decision on an award within 2 working days.</td>
</tr>
<tr>
<td>Policy on acknowledging correspondence</td>
<td></td>
</tr>
<tr>
<td>Additional Notes</td>
<td></td>
</tr>
</tbody>
</table>
| Who to apply to | Ruth Vickery  
Surrey Care Trust  
1 Old Elstead Road  
Milford  
Surrey  
GU8 5EE |
| Phone           | 01483 426990 |
| Email address   | ruthv@surreycaretrust.co.uk |
| Website address | www.surreycaretrust.co.uk |
W E D CHARITABLE TRUST

Grant Maker – Regional (West Midlands)
Any prisoner in the West Midlands.
A grant normally around £100 in value towards the cost of education courses.
No specific exclusions.
Applications should be made directly to the Trust office and should be endorsed by someone of standing within the prison. If a grant is agreed by the Trustees, cheques will only be made payable to the endorsing body.
The Trustees meet every fortnight to discuss individual applications and it is the policy of the Trust to reply to applications whether successful or not.

A H Smith Esq
W E Dunn Charitable Trust
30 Bentley Heath Cottages
Tilehouse Green Lane
Knowle, Solihull
West Midlands
B93 9EL
01564 773407
## APPENDIX A

**Organisations That Do Not Fund Individual Prisoners That Appear on Certain Lists Circulating in Prisons**

<table>
<thead>
<tr>
<th>Organisation</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Acorn Trust</td>
<td>This trust is no longer in existence and all funds have been distributed</td>
</tr>
<tr>
<td>Alchemy Trust</td>
<td>Does not make grants to individual prisoners</td>
</tr>
<tr>
<td>Alexis Trust</td>
<td>No longer gives to prisoners</td>
</tr>
<tr>
<td>Allen Lane Foundation</td>
<td>Do not make grants to individuals</td>
</tr>
<tr>
<td>Ashden Trust</td>
<td>Has ceased to exist</td>
</tr>
<tr>
<td>Avenue Trust</td>
<td>All funds already allocated therefore no funds available</td>
</tr>
<tr>
<td>Baring Foundation</td>
<td>Does not give to prisoners</td>
</tr>
<tr>
<td>Barony Charitable Trust</td>
<td>Do not give to prisoners</td>
</tr>
<tr>
<td>Beatrice Laing Trust</td>
<td>Laing Trusts do not give directly to prisoners</td>
</tr>
<tr>
<td>Birds Charity</td>
<td>Does not offer funding to prisoners</td>
</tr>
<tr>
<td>British Telecom</td>
<td>Do not fund individuals</td>
</tr>
<tr>
<td>Bromley Trust</td>
<td>Does not give directly to prisoners however funds a number of charities in the penal sector</td>
</tr>
<tr>
<td>Calouste Gulbenkian Foundation</td>
<td>Does not give to individuals</td>
</tr>
<tr>
<td>City Parochial Foundation</td>
<td>Does not offer funding to individuals</td>
</tr>
<tr>
<td>Crafts Council</td>
<td>Does not give grants to individuals</td>
</tr>
<tr>
<td>Cripps Foundation</td>
<td>Do not fund individuals</td>
</tr>
<tr>
<td>Dathcelor Trust (now Clothworkers)</td>
<td>Do not give to individuals</td>
</tr>
<tr>
<td>D’Oyly Carte</td>
<td>Do not fund individual prisoners though have supported Koestler Awards over many years</td>
</tr>
<tr>
<td>Elsie Talbot Bridge Will Trust</td>
<td>Does not give to individual prisoners</td>
</tr>
<tr>
<td>Esso Petroleum UK</td>
<td>Do not provide grants to prisoners</td>
</tr>
<tr>
<td>Fox Memorial Trust</td>
<td>Has ceased to exist</td>
</tr>
<tr>
<td>Fund for Human Need</td>
<td>Do not fund prisoners. Limited funds available for asylum seekers &amp; homeless as well as a few personal distress grants</td>
</tr>
<tr>
<td>Gane Charitable Trust</td>
<td>No longer funds individual prisoners</td>
</tr>
<tr>
<td>Gilchrist Educational Trust</td>
<td>Does not fund individual prisoners</td>
</tr>
<tr>
<td>Goldsmith’s Company Foundation</td>
<td>Does not give directly to prisoners</td>
</tr>
<tr>
<td>Haywood Rheumatism Research and Development Foundation</td>
<td>As the name suggests only funds rheumatism research</td>
</tr>
<tr>
<td>Hilden Charitable Trust</td>
<td>Does not give grants to individuals</td>
</tr>
<tr>
<td>Holly Hill Charitable Trust</td>
<td>Does not provide grants to individuals</td>
</tr>
<tr>
<td>Hugh Gaitskell Educational Foundation</td>
<td>Has ceased to exist</td>
</tr>
<tr>
<td>J Anthony Clark Charitable Foundation</td>
<td>Has ceased to exist</td>
</tr>
<tr>
<td>Jesse Spencer Charitable Trust</td>
<td>No longer gives directly to individual prisoners. Remains supportive of Trusts that support prisoners</td>
</tr>
<tr>
<td>Trust Name</td>
<td>Status</td>
</tr>
<tr>
<td>----------------------------------------------</td>
<td>------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Jill Franklin Trust</td>
<td>No longer gives directly to individual prisoners. Now gives through another charity</td>
</tr>
<tr>
<td>John Ellerman Foundation</td>
<td>No grants to individuals</td>
</tr>
<tr>
<td>Laura Ashley Foundation</td>
<td>Does not make grants to prisoners</td>
</tr>
<tr>
<td>Leicester General Charities</td>
<td>Letter returned by Royal Mail. Unable to deliver to address given</td>
</tr>
<tr>
<td>Lloyds Bank Charitable Trust</td>
<td>Has ceased to exist</td>
</tr>
<tr>
<td>Lyndhurst Settlement</td>
<td>This settlement having distributed all its funds has been wound up</td>
</tr>
<tr>
<td>Mackintosh Foundation</td>
<td>Does not give to individuals</td>
</tr>
<tr>
<td>Mary Kinross Charitable Trust</td>
<td>Does not make grants to individuals</td>
</tr>
<tr>
<td>Morris Leigh Foundation</td>
<td>Don’t accept applications for prisoners</td>
</tr>
<tr>
<td>Nancy Balfour Trust</td>
<td>Has ceased to exist</td>
</tr>
<tr>
<td>Newby Trust Ltd</td>
<td>No longer gives directly to individual prisoners</td>
</tr>
<tr>
<td>Norton Trust</td>
<td>Has ceased to exist</td>
</tr>
<tr>
<td>Ormiston</td>
<td>Does not fund individuals</td>
</tr>
<tr>
<td>Paul Hamlyn Foundaiton</td>
<td>Does not give grants to individual prisoners</td>
</tr>
<tr>
<td>Paul Stephenson Memorial Trust</td>
<td>No longer gives directly to prisoners</td>
</tr>
<tr>
<td>Perry Fund</td>
<td>Has ceased to exist</td>
</tr>
<tr>
<td>Pinkney Charitable Trust</td>
<td>Has ceased to exist</td>
</tr>
<tr>
<td>Priory Foundation</td>
<td>Does not encourage unsolicited approaches</td>
</tr>
<tr>
<td>Richard Newitt Fund</td>
<td>No longer gives to individuals. Now gives to a number of University hardship funds</td>
</tr>
<tr>
<td>Rosalind Franklin Bequest</td>
<td>Has ceased to exist</td>
</tr>
<tr>
<td>Saxham Trust</td>
<td>No longer gives directly to individual prisoners. Now gives through another charity</td>
</tr>
<tr>
<td>Sir Halley Stewart Trust</td>
<td>Does not fund individual prisoners</td>
</tr>
<tr>
<td>Sir John Cass’s Foundation</td>
<td>Does not give directly to individual prisoners. Now gives through another charity</td>
</tr>
<tr>
<td>Swan Mountain Trust</td>
<td>No longer gives directly to individual prisoners. Now gives through another charity</td>
</tr>
<tr>
<td>Talbot House Trust</td>
<td>Does not fund individual prisoners</td>
</tr>
<tr>
<td>Thomas Wall Trust</td>
<td>Supports a number of charities that run projects in the field of prisoner education however the Trust does not make grants directly to prisoners.</td>
</tr>
<tr>
<td>Wates Foundation</td>
<td>Does not give directly to prisoners however do fund a large number for projects within the criminal justice system. For further information visit <a href="http://www.watesfoundation.org.uk">www.watesfoundation.org.uk</a></td>
</tr>
<tr>
<td>William Johnston Trust Fund</td>
<td>Funds are fully committed and are likely to be for some time.</td>
</tr>
</tbody>
</table>
It is advisable to plan applications well in advance, especially if the course or equipment or materials are expensive. Finding funds in a short amount of time is very difficult.

In approaching each of the funders on your list of organisations that you think may be able to assist, first return to read the entry, in particular the ‘how to apply’ and ‘who to apply to’ sections. It may be that the organisation requires a letter containing certain information as well as letters of support from particular people or it may be that it requires an application form to be completed and returned. Application forms need to be fully completed. Missing sections or supporting documents, unless reasonable explanation is given, will almost certainly lead to delay. It is suggested you retain a copy of the completed form for future reference. To give yourself the best chance of success, it is important to make your approach in the way specified by the particular funder.

The funders will generally look to see if what you request fits well with their current funding programme. If it does, they will evaluate the viability of what you are proposing sometimes asking for further information by letter or during an interview. If the funder decides to make a grant or award it is likely you will find certain conditions attached and these will generally include the safeguards that have been put in place to ensure the money that is provided is used for the agreed purpose. For example: you may be granted £400 towards the total sum of £700 you require, conditional on you first finding the rest. The grant or award may also be time limited, that is, it may lapse if not called down within, for example, twelve months of the offer. In the case of some of the funders you may find the cheque will be issued only on receipt of a pro forma invoice or a letter of authority from the supplier and issued directly to the supplier.

If you are a successful candidate and able to follow through to the end of the process you should be that much closer to achieving your goal. Almost all funders like to receive a progress report from their successful candidates a year on. This report may include both successes and setbacks. The report will be read by someone who appreciates an update that describes realistically what has happened. Maintaining contact like this may place you in a better position to make a second approach for further support from the same funder.

Be prepared for some disappointment as your request may be turned down by a number of organisations you approach or the amount offered may not fully meet your need. It is for this reason that it is wise to approach more than one possible source of funding.
Outside Accounts

Nothing happens to the prisoner's outside bank account as a direct consequence of being given a custodial sentence, unless the offender is subject to a confiscation order in which case any bank accounts are often ‘frozen’ from the onset of the investigation.

If there is any likelihood of the prisoner being able to meet outstanding commitments whilst in prison by means of money already held in his or her account, there is no legal requirement for him or her to contact the bank to notify them of their position. If there are direct debits or standing orders set up that cannot be met, the offender should notify the bank as soon as possible in order to avoid incurring unnecessary debt.

If the prisoner does not have an outside bank account and wishes to open one whilst in prison there can be a number of obstacles, which currently at least in some circumstances may be impossible for the prisoner to overcome. See the post project review that NOMS published in June 2007 under the title, ‘Making Bank Accounts Accessible to Offenders’ that can be downloaded from http://unlock.org.uk/upload_img/Banking_Pilot_Report.pdf to see some of the ways it is possible for a prisoner to open an outside bank account pre-release.

Prison Accounts

In reception, any money an offender possesses upon arriving at the prison, is counted in front of the prisoner and agreed, logged and signed for by the prisoner. It is then sent immediately to the cashier. The advance allowance is provided as part of the induction pack (either smoker's or non smoker's) and it enables a prisoner who has no money to be provided with essentials prior to receiving their first allowance or prison wages. He/She is expected to pay the advance back. The pay back may be set at for example, 50p a week.

There are two types of account which are opened automatically upon a new prisoner’s arrival. These can be accessed in different ways.

a. spending account

b. private cash account

All wages go into the prisoner's spending account. In addition a specific amount of money, dependant on the offender’s IEP status (Enhanced, Standard or Basic) can be transferred from the private cash account to the spending cash account on a weekly basis in time for the generation of the prisoner’s ‘canteen sheet’. The maximum amount of money that can generally be held in the private cash account is subject to local policy. Friends and relatives can send money in to the prisoner. It will be placed in the private cash account. For more information on IEPS (Incentives and Earned Privilege Scheme) see www.prisonersadvice.org.uk/info/infoinecent.html
When a prisoner is transferred to another establishment, there is an electronic transfer of the prisoner’s money overnight and this is followed by paper confirmation. Prisoners do not always get transferred immediately to the prison assigned. They are sometimes placed in another holding prison for a few days or even a few weeks. In both cases the prisoner’s money immediately follows the prisoner i.e. to the holding prison.

In general, statements of account are not automatically generated. Any request for a print out can be made on a general application form and may be subject to a small charge such as 10p.

The private cash and spending accounts are emptied the day before release and if the prisoner wants the fund to be presented as cash, the cash is placed in the safe overnight. It is counted and signed for by the prisoner when it is handed to him or her on the day of release. If the prisoner has saved a larger sum of money or if he specifically wants to receive the money in the form of a cheque, this request should be made by the prisoner in advance of the day of release.

The weekly allowance for a prisoner without a job is £2.50. If employed, the level of the wages is entirely dependent on the local policy of the prison. The amount earned is often below £10 per week.

Prisons have varying degrees of flexibility with regard to the outside contracts that they undertake. It may be that prisoners employed within a workshop may be able to access the enhanced rate of pay within such workshops, however the maximum payable will not exceed the set thresholds which are regulated by tax legislation and the constraints that this enforces on the prison estate in general.

In an open prison, paid work can be undertaken in the community during the resettlement period of a sentence to the maximum of 1 year.

Some prisoners do manage to save; others do not. Clearly each offender’s rehabilitative needs are different and should ideally be addressed individually. However, it is believed that more attention should be paid to ‘mind set’ coupled with additional provision of money management courses. If an offender is encouraged to take personal responsibility for future plans then there is more chance that he or she will address the issues surrounding shortage of money in a pragmatic and realistic manner.

The National Institute of Adult Continuing Education (NIACE) has very recently produced a free resource entitled, ‘Let’s talk about money’ which comprises basic information that will help people including prisoners, improve their money management skills.

It can be downloaded from [www.niace.org.uk/projects/letstalkaboutmoney/](http://www.niace.org.uk/projects/letstalkaboutmoney/)

For further information on this and other possible sources of financial capability training see organizations listed in Appendix D.
For a more extensive list of organisations that can provide help relating to money matters see annex A in the NOMS publication ‘Signposting Offenders to Financial Capability Training, Debt Advice and Financial Services’


and the NIACE publication, ‘Let’s Talk about Money.’

http://www.niace.org.uk/projects/letstalkaboutmoney/

exists to put charities in touch with people in need and people in need in touch with charities.

Charities have often been established to provide assistance for specific groups, and finding a way to those which are relevant in any particular instance may be difficult. On the other hand many people in need are pleasantly surprised to discover that there is an appropriate charity for their particular need ready and able to help.

The charities we refer people to take care that their assistance does not affect people’s statutory benefits. In fact they can often help people in need to exercise their statutory rights and obtain allowances to which they are entitled. ACO itself has no funds for grant aid, but it regularly puts people in touch with charities which have.

Five Ways
57/59 Hatfield Road
Potters Bar
Hertfordshire
EN6 1HS

Phone 01707 651 777
Email info@aco.uk.net
Website www.aco.uk.net
‘I wouldn’t have been able to sort out my problems without the bureau. I feel more confident about release now because I know there is help outside’ Prisoner Inmate

The Citizens Advice Bureau, (CAB), Service helps people resolve their debt, benefits, legal, housing, employment and other problems by providing free and impartial advice and information. Bureau workers give generalist and holistic advice and can also access specialist help for example from solicitors, immigration officers and housing departments. Some bureaux have specialist debt workers and some offer ‘Financial Skills for Life’ short courses on how to manage your money. Bureaux deliver advice face to face, as well as by telephone, and by email. The Service also provides advice through Adviceguide, at [www.adviceguide.org.uk](http://www.adviceguide.org.uk), including a series of factsheets specially developed for prisoners.

There is a network of nearly 500 bureaux working in over 3,000 high street and other locations where people go, including prisons, bail and probation hostels, and county courts. Currently we provide advice sessions regularly in 39 prisons and irregularly in 9 prisons and regularly in 14 probation settings and irregularly in 10 probation settings.

If you want to get advice post release it is probably best to go to your local branch and find out how their system works. It may have a drop in or an appointment session or a mixture of both, and there may be a leaflet describing this. What you choose to disclose will be treated according to Citizen’s Advice policy on confidentiality. The aim is for all those who walk in seeking advice to feel included, never excluded.

Information about the contact details for local Citizen’s Advice Bureaux branches are listed on the Citizens Advice national website or under ‘C’ in the phone book.

**Website**  
[www.citizensadvice.org.uk](http://www.citizensadvice.org.uk)
A Jobcentre Plus Prison Surgery Advisor is generally available to see individual prisoners or groups of prisoners at certain times during the week or month to give information and advice regarding:

◊ any training and any employment/work related enquiry that relates to getting [him/her] back into mainstream employment, as well as

◊ any enquiries relating to benefits, allowances and grants.

To find out whether a Jobcentre Plus Prison Surgery Advisor visits your particular establishment, speak to an officer who has particular responsibility for resettlement.

Website: www.jobcentreplus.gov.uk

CRISIS

for people who are single and homeless

Crisis SmartMove is a nationwide programme giving people who are homeless or vulnerably housed access to homes in the private rented sector by offering landlords a guarantee in place of a cash deposit. SmartMove can also provide tenants with ongoing support and advice to enable them to sustain their tenancies.

There are currently 25 SmartMove projects that are run by local charities around the UK, on a franchise basis from Crisis. Crisis itself does not run any SmartMove projects.

Many other voluntary sector organisations and local authorities operate rent deposit schemes for people who wish to rent in the private sector but are unable to find a deposit. Should your area not be serviced by a SmartMove project, Crisis can also provide advice on rent deposit schemes that are in operation around the country.

For more information on SmartMove and rent deposit schemes, or to find contact details for a scheme in your area, go to www.crisis.org.uk/page.builder/about_smartmove.html or call 0870 011 3335. If there is not a scheme in your area or you do not fit their specific client criteria, your local Citizens Advice Bureau may know of other rent deposit schemes and your local council may also be able to help.

Website: www.crisis.org.uk/page.builder/about_smartmove.html
NIACE

seeks to promote offender learning.

“Let’s Talk About Money -Your Money guide” has been produced as part of the “Let’s Talk About Money Project”, a two and half year project which is part funded through the European Social Fund.

The ‘Your Money Guide’ is a well-produced folder, which comprises of 20 individual financial information cards, a pencil and a Keeping Track of Your Money pad and a hybrid CD. The CD is a ‘talking’ version of The Guide (which can be played on a standard CD player) with the addition of five interactive elements, for those recipients who have access to a computer with CD drive. The funding NIACE receives will cover the production cost of 10,000 of these guides.

The NIACE “Your Money Guide” is a very good, detailed document, which focuses on offenders and their families in the community and to a lesser degree those serving their sentence in prison. The guide will be distributed to offenders over 21 years of age and in the last two years of their sentence in 80 prisons through the education department and to ex offenders via the Probation Service.

You can download the guide from www.niace.org.uk/projects/letstalkaboutmoney/ or contact Jo Knight at NIACE for a copy of the text only.

Email    jo.knight@niace.org.uk

PRISONERS' FAMILIES HELPLINE

is the national freephone helpline supporting the families and friends of prisoners in England and Wales. The helpline is managed by Action for Prisoners’ Families.

The helpline can give information about many issues related to imprisonment including signposting worried families who are looking for funding for ex-prisoners on release.

The helpline can also give financial information to families when their situation changes if for example their partner is imprisoned. This includes information and signposting to organisations that can help ex-offenders get a bank account and ex-offenders and their families, insurance.

Helpline number 0808 808 2003

See also:

Website www.prisonersfamilies.org.uk
National Bureau for Students with Disabilities

We offer an information and advice service for people with any kind of impairment who have questions about post-16 education and disability. We also send out free copies of our booklet ‘Funding from Charitable Trusts’. It is available for download from our website along with the full range of Skill information sheets.

Our free helpline is open on Tuesdays 11.30am-1.30pm and Thursdays 1.30pm-3.30pm. Contact us by:

**Telephone** 0800 328 5050

**Textphone** 0800 068 2422

**Email** info@skill.org.uk

**Fax** 020 7450 0650

**Post** Chapter House, 18-20 Crucifix Lane, London, SE1 3JW

**Email** skill@skill.org.uk

**Website** www.skill.org.uk

SSAFA FORCES HELP

can assist anyone who has served one day’s pay in any branch of the armed forces – regardless of the nature of discharge. We also assist dependants even if the relationship has broken down.

We act as a case-working charity between client and service benevolent fund to raise funds for particular needs and signpost on to other relevant organizations where necessary.

We CAN help with: immediate needs; household items; essential items; help toward training costs; help toward work equipment; priority debts.

We CANNOT help with: quality of life items; cash grants.

We do not have accommodation, but can provide support in this area if required. This is not something we can guarantee however.

Enquiries to:

SSAFA Forces Help
Welfare Department
19 Queen Elizabeth Street
London
SE1 2LP

**Phone** 020 7403 8815

**Website** www.ssafa.org.uk
The National Association of Reformed Offenders

Founded in 1999 by a group of former offenders, UNLOCK works to achieve equality for reformed offenders. It is a charity and an independent membership organisation which represents the views of reformed offenders in the UK. The Chief Executive is Bobby Cummines who spent 13 years in prison.

UNLOCK’s campaigns include anti-discrimination legislation, voting rights for prisoners, the Diamond Project (an alternative to prison), better resettlement services and financial inclusion. UNLOCK is working with the UK banking industry to develop access to bank accounts for prisoners prior to release and improve access after release. It is also working with the insurance industry to end the discrimination and exclusion of people with convictions.

UNLOCK provides advice and support to people with convictions in rebuilding their lives. It offers a referral service for a wide range of issues. UNLOCK can provide specific help with accessing insurance for homes, vehicles, businesses and travel, having developed a unique panel of insurance brokers that do not exclude former offenders. It can also provide links to experienced and supportive mortgage advice and provide information on opening a bank account.

35a High Street
Snodland
Kent
ME6 5AG

Phone 01634 247350
Email enquiries@unlock.org.uk
Website www.unlock.org.uk
A variety of fund-raising directories can be found at:

24 Stephenson Way
London
NW1 2DP
Main switchboard 020 731 4800

Email info@dsc.org.uk

DSC directories can also purchased online at www.dsc.org.uk

This online directory of potential funders is easy to use and includes small funders who may provide grants to individuals in need according to geographical location or previous employment. The online directory also has a tool that enables the user to determine his/her state benefit entitlement.

Website www.turn2us.org.uk

Directories that offer guidance on how to find funds for students or for individuals in need may also be available to the public in the reference section of your public library or at your local council for voluntary services or rural community council.

A copy of ‘A guide to financial support for part-time students in higher education in 2007/2008’ can be ordered free by calling the Department for Education and Skills (DfES) information line on 0800 731 9133, quoting reference S/FSPT/V7. The guide is also available in Braille and audio-tape versions. Call the Freephone information line to order these versions.
PORTALS

DIRECTGOV
- to information on a wide range of money related matters
‘public services all in one place.’
Further information on various forms of state benefit, allowance and grant can be found by visiting the directgov website and keying the name of the benefit, allowance or grant into its search engine.

Website www.direct.gov.uk
For information on the ‘directgov’ site, specifically regarding money matters, visit:

Website www.nowletstalkmoney.com
Statement

1. PFF is an informal group of charities which makes grants/bursaries/awards for individual prisoners.
2. Membership is open to any charity that assists prisoners as defined in (1) as a part of, or all of, their charitable activity.
3. The objectives of PFF are:
   ◊ To ensure that prisoners and those assisting them have access to up-to-date information about appropriate charitable funding;
   ◊ To reduce the number of inappropriate applications received by members;
   ◊ To discuss grant making practice and to look at examples of good practice;
   ◊ To avoid, where possible, duplication of effort;
   ◊ To undertake any activity in pursuit of the above objectives as may from time to time be appropriate.

The PFF normally meets twice a year (during May and November).

The Prisoner Funder Forum is co-ordinated on a voluntary basis by the Secretary of the Hardman Trust. If you would like to know more about the Forum, please contact the Hardman Trust.

email hardmantrust@tiscali.co.uk