Dear Neighbour

You may not be aware that there was a disturbance
on________________________ (date), at about ______________________ (time)

possibly caused by:

☐ TV too loud?  ☐ washing machine?  ☐ people shouting?
☐ dog barking?  ☐ door(s) slamming?  ☐ music too loud?
☐ other ________________________________ behaviour

which meant I could not __________________________ e.g. sleep/watch TV

I wanted to let you know because you probably don’t realise the effect
that this had on me. I hope the situation can be avoided in the future
so that we can all enjoy living in our homes.

Thank you so much for your co operation.